

10-19 years Golf Competition Procedures

Pathways for excellence in representative school sport

*Inspiring world-class opportunities for sporting success,
engagement and wellbeing*



**Queensland
Government**

Queensland Representative School Sport

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Change History

Version	Date	Description	Prepared by
1	24/01/2024	Original creation from existing Competition Procedures	Chris Lees (QRSS Golf Chair)

NOTE: This manual is to be read in conjunction with the:

- School Sport Australia policies and guidelines
- Queensland Representative School Sport Leadership handbook



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Sport Competition Guidelines

Minimum Venue Standards

The host region venue must comply with audit requirements and:

- complete a procurement process (where required).
- have sufficient and suitable (e.g. cabin/motel style) accommodation within the host town/city to provide places for all visiting parents/supporters competitors/ student officials/team officials
- have access to appropriate transport to/from the host town/city
- have access/proximity to 24 hour medical services (e.g. hospital, ambulance, dentist, physio)
- The playing venue must be a suitable standard and must comply with the sport specific minimum requirements. Consideration must also be given to factors such as:
 - sufficient number of suitably sized change rooms present
 - spectators must be adequately catered for with suitable viewing, toilet facilities, canteen etc.
 - Competition Area – Field of Play/number of courts or fields required
 - Suitable shade & shelter for hot & wet weather if necessary
 - Access to water
 - Officials' Room with secure area for official's bags
 - Championship working group control room
 - Access to internet
 - Laptop and printer
 - Photocopier
 - Paper
 - General stationery

First Aid

A minimum of two First Aid Officers/Sports Trainers must be provided each day of competition. Any child treated must be accompanied by a Team Official or parent.

Spectator's facilities

Ensure there is sufficient shade, seating, toilets facilities, food and drinks vendors.

Officials

It is preferable that all key officials have a minimum Level accreditation and first aid/CPR. The key officials are (but not limited to):

- Tournament Director
- Technical Convenor
- Chief Referee

Additional officials required (list individually)

Student Officials – insert QRSS 'categories'

Equipment

- The Host Region must supply all equipment for the safe conduct of the Championships.
- All equipment must comply with sport specific requirements
- Other necessary equipment is:
- Competition Software (if applicable)
- Access Passes (if applicable)

Competition areas must be checked each day for potential hazards and steps must be taken to rectify or make safe these potential hazards.



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Bulletins

Bulletin 1

- Team levy
- Venue
- Dates
- Pre-championship meeting date and venue
- Participating regions
- Team size
- Competition working group contact details
- Program of events
- Sports medicine arrangements
- Opening ceremony information
- Closing ceremony information

- Photo graph cost
- Canteen arrangements
- State nomination details

Bulletin 2

- Confirmation of previous bulletin information
- Draw
- Photo Schedule

Additional information required for the tournament

Links for Live results & Live streaming

Special Guest for Opening ceremony

- Education Minister, Sport Minister
- Director Teaching and Learning
- Local Government representative
- Department of Education
- QRSS Board
- State Organisation
- Event sponsors

Ceremonies

Opening Ceremony

Closing Ceremony

Invitation to the following:

- Host Region officials
- Key Event Officials
- Team Officials
- Sponsor representative
- State Sporting Organisation Representative

Meetings

Pre-Championship Meeting

Selection Meetings

Post-Championship Meeting with Recommendations

A pre-championship meeting, chaired by the host RSSO / Asst. RSSO, in conjunction with the QRSS-SE member in attendance shall be convened for the purpose of discussing the conduct of the championships. The convenor may also be involved in the hosting of the meeting.

Regional team lists are to be confirmed at the pre-championship meeting. No changes are to occur after the list is confirmed.



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A post-championship meeting may be convened and from this meeting recommendations may be put forward for consideration by the QRSS-GOLF. If recommendations are endorsed by regional delegates, these must then be submitted to the QRSS-MC for approval.

All regional officials must attend all meetings and official functions as organised by the championship convenor and/or the QRSS-GOLF. This would include any Professional development opportunities as organised by the QRSS-GOLF.

Pre Championship Meeting agenda

1. Welcome and Introductions
2. Team officials' registrations
3. Student protection
4. Project Consent
5. Reporting injuries
6. Concussion
7. State Team selection
8. Communication lines
9. Championship working group items
 - Championship schedule
 - Check program for player changes
 - First Aid/Ice
 - Venue information
 - Venue layout
 - Parking
 - Course/Driving Range/Chipping and Putting Greens
 - Local Rules + GA consultation on course set-up
 - Championship Contact Numbers
 - Team Photographs
 - Opening and Closing Ceremonies
 - State championship draw
 - Competition procedures
 - Unofficial Dinner
 - Match Committee

Duration and Draws

Duration of championships are to be scheduled to use no more than two school days for competition. Where this cannot occur, the Host Region will communicate with the QRSS – RC and QRSS for approval and endorsement.

Such issues may include:

- availability of venues,
- number of games played per day etc

At each State Championship for team sports, the draw must ensure that all teams play on each day of the event.

At each State Championship a Queensland team may be selected and named (as a travelling or merit team). No other teams are to be named.

The sport specific competition procedures outline the draws and round robin matches to be played for various formats.



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10-19 years Golf Competition Information

<p>Queensland Representative School Sport trials and championships shall be conducted according to the:</p> <ul style="list-style-type: none"> • The Royal and Ancient Rules of Golf • The School Sport Australia Golf 12 Years and Under and 18 Years and Under Rules and Guidelines • QRSS Leadership Handbook • QRSS Risk assessment handbook 	
Age groups offered	<ul style="list-style-type: none"> • 10-12 years Boys & Girls – State Championship/SSA National Championship • 13-19 years Boys & Girls – State Championship/SSA National Championship
Event Officials	<ul style="list-style-type: none"> • Sport Executive member • First aid officer • Technical official/judge • 1 x convenor • 1 x Golf Operations Manager
Sporting Organisation Support (if required)	<ul style="list-style-type: none"> • Golf Australia to support with officiating and the organisation of the events.
State Championship Team Officials	<ul style="list-style-type: none"> • Minimum 2 Regional Managers/Coaches from each Region.
Umpires/Referees	<ul style="list-style-type: none"> • Provided by Golf Australia to act as a consultant to Match Committee
Appointment of Queensland Team Officials	<p>Appointed through the QRSS recruitment process.</p> <ul style="list-style-type: none"> • 1 x coach • 1 x manager
Appointment of Selectors	<ul style="list-style-type: none"> • Nominations through the Golf Executive to be finalised at Delegates' Meeting prior to Championships commencing.
Announcement of the state team	<ul style="list-style-type: none"> • On completion of the 4th Rounds of both Age Divisions
Minimum Venue Standard	<ul style="list-style-type: none"> • 18 hole Golf Course with warm up and restroom facilities
Eligibility	<ul style="list-style-type: none"> • 12 years State Championships - All students must be 12 years of age and under on 31 December of the year of competition. • 18 years State Championships - All students must be 18 years of age and under as at 31 December in the year of competition.
Participation expectations – sport specific	<ul style="list-style-type: none"> • 12 years: 2 Rounds of 18 holes + 2 Rounds of 9 holes (First and last days), • 18 years: 4 Rounds of 18 holes
Playing uniform	<ul style="list-style-type: none"> • All students need to be in matching regional and state playing uniforms. • Regional Collared Shirt, dress shorts/slacks/skirt/skorts, socks and shoes to be of appropriate golfing attire and adhere to sun safe requirements.
Match equipment	<ul style="list-style-type: none"> • Well maintained golf clubs, balls, tees, ball marker (User supplied)
Team Size	<ul style="list-style-type: none"> • 12 years: 4 Male, 2 Female (Min 3 Male, 1 Female) • 18 years: 7 Male, 5 Female (Min 6 Male, 4 Female)
First Aid	<ul style="list-style-type: none"> • The appointed first aid officer is the designated case manager for all injuries and subsequent treatment. • Follow all QRSS first aid processes.
Spectator's facilities	<ul style="list-style-type: none"> • Spectators allowed to be on course but remain off closely mown areas (ie fairways, greens, tees)
Trophies and presentations	<ul style="list-style-type: none"> • 12 years Team Perpetual Trophy • 12 years Team medallions



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	<ul style="list-style-type: none"> • 12 years Boys Winner Perpetual Trophy + Annual Trophy • 12 years Girls Winner Perpetual Trophy + Annual Trophy • 18 years Boys and Girls Team Perpetual Trophy • 18 years Boys and Girls Team medallions • 18 years Boys and Girls Winner Perpetual Trophy + Annual Trophy
School Based Competitions	<ul style="list-style-type: none"> • Metropolitan Finals

Championship Rules and Guidelines

OVERALL INFORMATION

All games are to be played under the rules as laid down by "The Royal and Ancient Golf Club of St. Andrews, Scotland" in conjunction with the following Conditions of Play.

Mobile phones and other electronic devices must be turned off on the course during competition. Breach of this in stroke play is disqualification. Any local rules concerning the above must have precedence.

10-12 Years

No caddies will be allowed (penalty: disqualification).

54 hole stroke event

Play — a separate competition for boys and girls is to be conducted using gross scores.

Draw — random draws for position are to be conducted by the host region for the first three rounds. A seeded draw is to be done for the final round.

Method of determining a winner

- The winners of each subdivision will be determined by the lowest aggregate scores from four rounds, (18 holes, 9 holes, 18 holes, 9 holes) stroke play, without benefit of handicap.
- In the event of a tie occurring after 54 holes of stroke play in either the boys or girls individual 54 hole stroke event all places, including the winners are to be decided by count backs.

54 hole handicap event

Play — an individual 54 hole stroke event, with the benefit of handicaps, shall be played in conjunction with the individual championships for boys and girls.

Method of determining a winner

- The winners of each division will be determined by the lowest aggregate scores from four rounds, (18 holes, 9 holes, 18 holes, 9 holes) stroke play, to be played with the benefit of handicap.
- In the event of a tie in the individual 54 hole handicap event, all places are to be decided by a count back.

Teams Event

Play — a competition for girls and boys is to be conducted using gross scores from the four rounds of the 54 hole event.

Method of determining a winner

- The winning team will be the team with the least aggregate gross scores using the aggregate score of the best three rounds each day for the boys together with the best round each day for the girls to count.
- In the situation that scores are equal, then places are decided by a count back, using the aggregate team score after 45 holes, then the aggregate after 27 holes and if necessary the aggregate after 18



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holes. In the situation that scores are still equal then a tie will be declared and the trophy shared and presentations made to each team.

13-19 Years

A player must possess an Australian handicap. They must have a golf link number or be in the process of obtaining a golf link number. No caddies will be allowed (penalty: disqualification).

72 hole stroke event

Play — a separate competition for boys and girls is to be conducted using gross scores.

Draw — random draws for position are to be conducted by the host region for the first 36 holes. A seeded draw is to be done for the third & fourth round of 18 holes.

Method of Determining a winner

- The winners of each division will be determined by the lowest aggregate scores from four rounds, each of 18 holes stroke play, without benefit of handicap.
- In the event of a tie occurring by two or more competitors after 72 holes of stroke play in either the boys or girls individual 72 hole stroke event, a sudden-death play-off shall be conducted from a tee to be determined by the tournament committee to determine the winner.
- In the event of a tie occurring by two or more competitors, all minor placings in the boys or girls individual 72 hole stroke event are to be decided by a count back.

72 hole handicap event

Play — an individual 72 hole stroke event, with the benefit of handicaps, shall be played in conjunction with the individual championships for boys and girls.

Method of determining a winner

- The winners of each subdivision will be determined by the lowest aggregate scores from four rounds, each of 18 holes stroke play, to be played with the benefit of handicap.
- In the event of a tie in the individual 72 hole handicap event, all places are to be decided by a count back

Teams stroke play

Play — a separate competition for girls and boys is to be conducted using gross scores from the four rounds of the 72 hole stroke event.

Method of determining a winner

- The winning team will be the team with the least aggregate gross scores using the best six rounds each day for the boys and the best four rounds each day for the girls to count.
- In the situation that scores are equal, then places are decided by a count back, using the aggregate team score after 54 holes, then the aggregate after 36 holes and if necessary the aggregate after 18 holes. In the situation that scores are still equal then a tie will be declared and the trophy shared and presentations made to each team.

Metropolitan Finals Team event Participation

- Each district may nominate one school team of five players, not from a School of Excellence in Golf, or a similar program.
- If a district does not conduct a competition, one school may represent the district with the approval of the district committee.
- Girls may be included to form a composite team but will tee off from the members markers.



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- A girls (only) team event may be held if there are enough girls teams nominated). A girls team shall consist of two players.

Mode of play

- Quarter finals — nine hole aggregate stroke without the benefit of handicap (all scores to count).
- First four teams to qualify for the semi- finals. In the event of a tie the qualifying position shall be decided by the score of the fifth player.
- Semi Finals — 18 holes match play without the benefit of handicap. Draw is according to qualifying position, i.e. 1 v 4 and 2 v 3. Captains shall exchange written team orders 5-1 i.e. first hit off to last hit off.
- Finals — 18 holes match play without the benefit of handicap. The winner of 1 v 4 plays the winner of 2 v 3. Losers are invited to play-off for 3rd and 4th positions if they so choose.

Throughout the competition a team shall comprise the same players except in extenuating circumstances.

Champion of champions

- This event will be hold in conjunction with the metropolitan quarter finals.

Participation

- Each school affiliated with a metropolitan district may nominate two representatives for both the boys' and the girls' event. •A school may nominate more than two competitors if boys – all have a QGU of handicap of 11 or less; girls – have a recognised WGQ handicap.
- There is no restriction to the number of girls necessary for their event to be conducted. •In event of a tie, if possible a sudden death playoff will be conducted on day one, two or three. If it is to be done on day two or three it is to be played before the teams event commences.

Mode of play

- Boys 18 holes stroke play without the benefit of handicap. Girls at least nine and up to 18 hole stroke play without the benefit of handicap.

Extra Information/offences

If a region has considerable depth, as advised by the executive, in a particular division they may increase their team size up to that equal to the same size of the state team in that division. These added players must be identified as such at the pre event meeting. Their scores will not be considered in determining the winning team.

Adverse playing conditions

Play will continue under any weather conditions, except as follows.

- The club in question declares its course unplayable; or
- A suspension of play is declared by the referee appointed by the host region.

In the event of the above, the tournament convenor of the host region shall, without delay, convene a meeting of team managers, to determine what action will be taken to decide the winners of the event.



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Results tables

13–19 YEARS BOYS

Team	Round 1	Round 2	Progress Total	Round 3	Progress Total	Round 4	Total	Place

13–19 YEARS GIRLS

Team	Round 1	Round 2	Progress Total	Round 3	Progress Total	Round 4	Total	Place

10–12 YEARS BOYS & GIRLS TEAM

Team	Round 1	Round 2	Progress Total	Round 3	Progress Total	Round 4	Total	Place



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TEAM RESULTS

Team	Round 1	Round 2	Progress Total	Round 3	Progress Total	Round 4	Total	Place
Capricornia								
Darling Downs								
Metropolitan East								
Metropolitan North								
Metropolitan West								
Northern								
Peninsula								
South Coast								
Sunshine Coast								
Wide Bay								

INDIVIDUAL RESULTS

1. _____
3. _____
5. _____
7. _____
9. _____

2. _____
4. _____
6. _____
8. _____
10. _____



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Selection process and criteria

Selection Panel

- Chair of selectors
- Selectors from Regional Teams
- Additional independent selector (GA Consultant)

The chair of the selectors will be the:

- Queensland team coach or Manager
- Regional Team selectors

Additional independent selector

- An additional independent selector may be appointed if necessary.
- The independent selector must not be attached to any team at the competition.
- The cost of this person is included into the budget and will be included in the team levy.
- The preference is that this person is from the State Sporting organisation to ensure we continue to foster and build upon relationships

Process

Prior to the Championship

1. Queensland School Sport advertises for Team Official positions
2. Successful applicants must complete the mandatory training prior to the State Championship
3. QRSS will communicate the Chair of Selectors to each region
4. Region will send the final team lists to the Chair of Selectors
5. As part of bulletin 2, Regions will request nominations for the panel of selectors
6. Chair of selectors will complete the selectors booklet for distribution at the Pre-Championship meeting

At the Championship

1. Chair of selectors establishes a roster for each day
2. At least one member of the selection panel must be present for each round
3. Each panel member must attempt to see part of each of the rounds (draw permitting)
4. Regional team officials must be consulted daily regarding selection
5. Notes must be kept for each player wishing to be selected

Schedule

Pre-Championship meeting

- Meet and discuss the selection booklet
- Establish the criteria
- Discuss the roster for each round

Day 1

- Game observations
- Regional team official consultation
- Preliminary selection meeting with the panel post last round
- Presentation of preliminary list of possible and probable athletes from each panel member
- Discussion regarding feedback from round observation and Regional team officials

Day 2

- Round observations
- Regional team official consultation
- Selection meeting post last game
- Presentation of revised list of possible and probable players from each panel member
- Discussion regarding feedback from round observation and Regional team officials

Day 3

- Round observations
- Regional team official consultation
- Presentation of final list of possible and probable players from each panel member
- Discussion regarding feedback from round observation and Regional team officials

Day 4

Prior to the Final Round, the final team selection is made



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PLAYER IDENTIFICATION GAME SHEET - Selectors to Complete

Please use this sheet to record numbers of players identified in each round viewed.

Region:			Region:		
Player Name	Notes	Total Rubric Score	Player Name	Notes	Total Rubric Score

Region:			Region:		
Player Name	Notes	Total Rubric Score	Player Name	Notes	Total Rubric Score

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Player Rating Rubric

		Isolated (1)	Marginal (2)	Acceptable (3)	Good (4)	Excellent (5)
To be completed by Regional Officials and presented in feedback sessions to selection panel.	Attitude and Coachability	Isolated positive and appropriate attitude towards team mates, match officials and coaching staff	Marginal positive and appropriate attitude towards team mates, match officials and coaching staff	Satisfactory positive and appropriate attitude towards team mates, match officials and coaching staff	Good positive and appropriate attitude towards team mates, match officials and coaching staff	Excellent positive and appropriate attitude towards team mates, match officials and coaching staff
	Communication	Isolated use of appropriate language skills during round.	Marginal use of appropriate language skills during round.	Satisfactory use of appropriate language during game. Is able to articulate when necessary.	Good use of language skills during a game play. Effectively articulates to group players during game.	Excellent use of language skills during a game. Supportive comments to group players during game.
	Problem Solving	Isolated application of strategies during round.	Marginal application of strategies during round.	Satisfactory application and transfer of strategies during round.	Effective application and transfer of strategies during round.	Excellent application and transfer of strategies during round.
	Team work	Isolated demonstration of leadership, fair play and cooperation during round.	Marginal demonstration of leadership, fair play and cooperation during round.	Satisfactory demonstration of leadership, fair play and cooperation during round.	Effective demonstration of leadership, fair play and cooperation during round.	Excellent demonstration of leadership, fair play and cooperation during round.
		Isolated (1-2)	Marginal (3-4)	Acceptable (5-6)	Good (7-8)	Excellent (9-10)
To be completed by Regional Officials and presented in feedback sessions to selection panel.		Performance is basic. The player is able to participate to a minimum standard. Contribution to the performance is minimal	Performance is below average. Frequent errors when performing the skills	Performance is satisfactory. Tasks and skills are performed to an average standard.	Performance is at a good level. Some errors when performing the skill	Performance is at an excellent level. Minimal errors when performing the skill
	Driving	Fairways hit percentage is low. Distance minimal. Inconsistent.	Fairways hit percentage is low. Distance below average. Inconsistent.	Fairways hit percentage is average. Distance varies from a minimum of average range. Inconsistent.	Fairways hit percentage is above average. Able to reach all par 4s and some par 5s in 2 shots and does so consistently.	Fairways hit percentage is high with repeatable, consistent swing. Able to reach all par 4s in 2 shots and most par 5s in

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						2 shots and does so consistently.
	Approach Game	Greens in regulation percentage is low.	Greens in regulation percentage is below average.	Greens in regulation percentage is average.	Greens in regulation percentage is above average.	Greens in regulation percentage is high with repeatable, consistent swing.
	Short Game	Scramble (up and down) percentage is low.	Scramble (up and down) percentage is below average.	Scramble (up and down) percentage is average.	Scramble (up and down) percentage is above average.	Scramble (up and down) percentage is high with repeatable, consistent technique.
	Putting	Averages approx. 2.5 putts per hole and 40 putts per round. Very high percentage of 3 putts.	Averages more than approx. 2 putts per hole and 38 putts per round. High percentage of 3 putts.	Averages approx. 2 putts per hole and 36 putts per round. Low percentage of 3 putts.	Averages less than approx. 2 putts per hole and 33 putts per round. Very Low percentage of 3 putts.	Averages less than approx. 2 putts per hole and 30 putts per round. Extremely low percentage of 3 putts.
		Isolated (4-6)	Marginal (7-9)	Acceptable (10-13)	Good (14-17)	Excellent (18-20)
To be completed by selection panel for players in consideration determined by Regional Feedback sessions.	Matchplay History	10% average win-loss ratio against opposition with handicaps <2	25% average win-loss ratio against opposition with handicaps <2	50% average win-loss ratio against opposition with handicaps <2.	75% average win-loss ratio against opposition with handicaps <1	75% average win-loss ratio against opposition with handicaps <0
	Handicap	>5	3-4	1-2	0	<+1
	Stroke Average Total last 20 rounds	>4	3-4	2-3	1-2	<1
	Stroke Average - Away Courses last 20 rounds	>8	7-8	5-6	3-4	<2
	State Championships Results	Finished outside Top 20 (Ineligible for selection)			Finished Top 20 (Eligible for selection)	

