

# 10-19 years Squash Competition Procedures

**Pathways for excellence in representative school sport**  
*Inspiring world-class opportunities for sporting success,  
engagement and wellbeing*



**Queensland**  
Government

# Queensland Representative School Sport

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## Change History

Version	Date	Description	Prepared by
1	12/10/2023	1 <sup>st</sup> draft	Cameron Lynch
2	22/11/2023	2 <sup>nd</sup> draft	Executive
3	21/11/2024	3 <sup>rd</sup> draft	Executive
4	28/11/24	4 <sup>th</sup> draft	Executive and QRSS official

**NOTE:** This manual is to be read in conjunction with the:

- School Sport Australia policies and guidelines
- Queensland Representative School Sport Leadership handbook

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## Sport Competition Guidelines

### Minimum Venue Standards

The host region venue must comply with audit requirements and:

- complete a procurement process (where required).
- have sufficient and suitable (e.g. cabin/motel style) accommodation within the host town/city to provide places for all visiting parents/supporters competitors/ student officials/team officials
- have access to appropriate transport to/from the host town/city
- have access/proximity to 24 hour medical services (e.g. hospital, ambulance, dentist, physio)
- The playing venue must be a suitable standard and must comply with the sport specific minimum requirements. Consideration must also be given to factors such as:
  - Sufficient number of suitably sized change rooms present
  - Spectators must be adequately catered for with suitable viewing, toilet facilities, canteen etc.
  - Competition Area – minimum 6 courts required
  - Access to water
  - Officials' Room with secure area for official's bags
  - Championship working group control room
    - Access to internet
    - Laptop and printer
    - Photocopier
    - Paper
    - General stationery

### First Aid

A minimum of one First Aid Officers/Sports Trainers must be provided each day of competition. Any child treated must be accompanied by a Team Official or parent.

### Spectator's facilities

Ensure there is sufficient shade, seating, toilets facilities, food and drinks vendors.

### Officials

It is preferable that all key officials have a minimum Level accreditation and first aid/CPR. The key officials are (but not limited to):

- Tournament Director
- Technical Convenor
- Chief Referee

### Equipment

- The Host Region must supply all equipment for the safe conduct of the Championships.
- All equipment must comply with sport specific requirements
- Other necessary equipment is:
  - Competition Software – supplied by tournament director (*possible use of Rev Sport supplied by Squash QLD, third party consent needed*)

Competition areas must be checked each day for potential hazards and steps must be taken to rectify or make safe these potential hazards.





# Queensland Representative School Sport

## Bulletins

### Bulletin 1

- Team levy
- Venue
- Dates
- Pre-championship meeting date and venue
- Participating regions
- Team size
- Competition working group contact details
- Program of events
- Sports medicine arrangements

- Opening ceremony information
- Closing ceremony information

### Bulletin 2

- Confirmation of previous bulletin information
- Photograph cost
- Canteen arrangements
- State nomination details
- Draw
- Photo Schedule
- Additional information required for the tournament
- Links for Live results & Live streaming
- Event sponsors

## Ceremonies

### Opening Ceremony

#### Special Guest for Opening ceremony

- Education Minister, Sport Minister
- Director Teaching and Learning
- Local Government representative
- Department of Education
- QRSS Board
- State Organisation

### Closing Ceremony

#### Invitation to the following:

- Host Region officials
- Key Event Officials
- Team Officials
- Sponsor representative
- State Sporting Organisation Representative

## Meetings

### Pre-Championship Meeting

### Selection Meetings

### Post-Championship Meeting (if applicable)

A pre-championship meeting, chaired by the host RSSO / Asst. RSSO, in conjunction with the QRSS-SE member in attendance shall be convened for the purpose of discussing the conduct of the championships. The convenor may also be involved in the hosting of the meeting.

Regional team lists are to be confirmed at the pre-championship meeting. No changes are to occur after the list is confirmed.

A post-championship meeting may be convened and from this meeting recommendations may be put forward for consideration by the QRSS-SE. If recommendations are endorsed by regional ambassadors, these must then be submitted to the QRSS-SE to take to the QRSS-MC for approval.

All regional officials must attend all meetings and official functions as organised by the championship convenor and/or the QRSS-SE. This would include any Professional development opportunities as organised by the QRSS-SE.



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### Pre Championship Meeting agenda

1. Welcome and Introductions
2. Team officials' registrations
3. Student protection
4. Project Consent
5. Reporting injuries
6. Concussion
7. Game time consideration
8. State Team selection
9. Communication lines
10. Championship working group items
  - Championship schedule
  - Check program for player changes
  - First Aid/Ice
  - Venue information
    - ○ Venue layout
    - ○ Parking
    - ○ Fields/Courts/warm up area
  - Championship Contact Numbers
  - Team Photographs
  - Opening and Closing Ceremonies
  - State championship draw
  - Competition procedures
  - Unofficial Dinner
  - Referees

### Duration and Draws

Duration of championships are to be scheduled to use no more than two school days for competition. Where this cannot occur, the Host Region will communicate with the QRSS – RC and QRSS for approval and endorsement.

Such issues may include:

- availability of venues,
- number of games played per day etc

At each State Championship for team sports, the draw must ensure that all teams play on each day of the event.

At each State Championship a Queensland team may be selected and named (as a travelling or merit team). No other teams are to be named.

The sport specific competition procedures outline the draws and round robin matches to be played for various formats.





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## 10-19 years Squash competition information

Queensland Representative School Sport trials and championships shall be conducted according to the: <ul style="list-style-type: none"> <li>Rules of the game of squash, as endorsed by the State Squash Sports Organisation, except wherein stated.</li> <li><a href="#">QRSS Leadership Handbook</a></li> <li><a href="#">QRSS Risk assessment handbook</a></li> </ul>	
<b>Age groups offered</b>	<ul style="list-style-type: none"> <li>10-19 years State Championship/Interstate exchange</li> </ul>
<b>Event Officials</b>	<ul style="list-style-type: none"> <li>1 convenor</li> <li>1 tournament director</li> <li>1 first aid official</li> <li>1 Sport Executive member</li> </ul>
<b>Sporting Organisation Support</b> (if required)	<ul style="list-style-type: none"> <li>Squash Queensland</li> <li>Tournament assistance and refereeing assistance</li> <li>The tournament referees are the Tournament director or their nominees.</li> </ul>
<b>State Championship Team Officials</b>	<ul style="list-style-type: none"> <li>Each regional team may have 2 officials maximum consisting of: coach, and manager.</li> </ul>
<b>Umpires/Referees</b>	<ul style="list-style-type: none"> <li>All students are student officials at the Championships.</li> <li>All games will be umpired by 2 students. Students umpire the following match on their court.</li> </ul>
<b>Appointment of Queensland Team Officials</b>	<ul style="list-style-type: none"> <li>The appointment of QRSS Squash state team officials is governed by the QRSS Competition Procedures.             <ul style="list-style-type: none"> <li>2 x coach/managers will be appointed</li> </ul> </li> </ul>
<b>Appointment of Selectors</b>	<ul style="list-style-type: none"> <li>All regional team officials will act as selectors. This will be announced at the pre championship meeting.</li> <li>Selector meetings will occur after each day's play.</li> </ul>
<b>Selection and announcement of the state team</b>	<ul style="list-style-type: none"> <li>The team will be selected from players in the top pool for their respective age group</li> <li>Players are ranked within their group based on results from the tournament</li> <li>In the event of a tie on points and matches played, the final placement will be based on:             <ul style="list-style-type: none"> <li>If two students are tied, the player who won their match will be placed higher.</li> <li>If players had not played against each other, selectors will look for a common opponent where a decision can be made.</li> </ul> </li> <li>The state coach or manager will announce the team.</li> <li>A meeting of players, parents (if present) and officials will occur at the completion of the naming of the state team.</li> </ul>
<b>Minimum Venue Standard</b>	<ul style="list-style-type: none"> <li>Minimum of 6 courts</li> </ul>



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<b>Eligibility</b>	<ul style="list-style-type: none"> <li>All players must be 'bona fide' students of the region they represent within the QRSS policies.</li> <li>Each participating region may nominate a team of up to 16 players.</li> <li>The preferred composition of the 16 players is four per age/sex divisions, namely: 16-19 years boys, 16-19 years girls, 10-15 years boys, 10-15 years girls.</li> <li>Note – regions may select students from 10 years of age, if their ability would permit these students to play in 10-15 years age group, in an appropriate pool, based on their ability level.</li> <li>Based on participation at regional trials, if a region cannot send four players from an individual division or divisions, extra players from other divisions may be included in the regional team, up to the maximum of 16 players.</li> </ul>
<b>Playing uniform</b>	<ul style="list-style-type: none"> <li>Appropriate clothing to be worn (Females: shorts/skorts/skirt or dress are acceptable)</li> <li>Regional uniforms to be worn</li> <li>Protective eyewear is compulsory at these championships. All players must wear approved protective eyewear on court at all times.</li> </ul>
<b>Draws</b>	<ul style="list-style-type: none"> <li>The proposed draws for each pool/division will be presented to regional officials outlined at the pre-championship meeting, <ul style="list-style-type: none"> <li>Prior to the QRSS championships, regional officials will submit a suggested pool placement based on their player's abilities</li> <li>The Tournament Director uses this information plus other relevant information to place students within appropriate pools</li> <li>At the pre-carnival meeting, regional officials have the opportunity to suggest changes to the proposed draw due to (i) player non-attendance at the championships (ii) player improving since regional trials and (iii) recent tournament results</li> <li>The playing pools may be adjusted at the conclusion of each day's play based on results of the days play and feedback from regional officials during daily selectors meetings</li> <li>The playing schedule will be updated each evening and displayed at the venue each morning.</li> </ul> </li> </ul>
<b>Match equipment</b>	<ul style="list-style-type: none"> <li>Racquet, eyewear and double dot Championship balls</li> </ul>
<b>Team Size</b>	<ul style="list-style-type: none"> <li>The Queensland team consists of 20 players in four divisions, namely five each of – 16-19 years boys, 16-19 years girls, 10-15 years boys and 10-15 years girls.</li> </ul>
<b>First Aid</b>	<ul style="list-style-type: none"> <li>The appointed first aid officer is the designated case manager for all injuries during the event.</li> </ul>
<b>Spectator's facilities</b>	<ul style="list-style-type: none"> <li>Viewing areas as specified by venue owners</li> </ul>
<b>Trophies and presentations</b>	<p><b>10 – 15yrs</b></p> <p><b>Singles Competition</b></p> <ul style="list-style-type: none"> <li>Boys: Winner, Runner up and third place (Gold, Silver and Bronze)</li> <li>Girls: Winner, Runner up and third place (Gold, Silver and Bronze)</li> <li>Pool winners</li> </ul> <p><b>Teams Competition</b></p> <ul style="list-style-type: none"> <li>Boys: 5 Gold, 5 Silver, 5 Bronze</li> </ul>





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	<ul style="list-style-type: none"> <li>• Spirit of Squash (MVP) award</li> <li>• Girls: 5 Gold, 5 Silver, 5 Bronze</li> <li>• Spirit of Squash (MVP) award</li> </ul> <p><b>16 - 19yrs</b></p> <p><b>Girls Singles Competition</b></p> <ul style="list-style-type: none"> <li>• Boys: Winner, Runner up and third place (Gold, Silver and Bronze)</li> <li>• Girls: Winner, Runner up and third place (Gold, Silver and Bronze)</li> <li>• Pool winners</li> </ul> <p><b>Teams Competition</b></p> <ul style="list-style-type: none"> <li>• Boys: 5 Gold, 5 Silver, 5 Bronze</li> <li>• Spirit of Squash (MVP) award</li> <li>• Girls: 5 Gold, 5 Silver, 5 Bronze</li> <li>• Spirit of Squash (MVP) award</li> </ul> <p><b>10-19yrs Elite Doubles Competition</b></p> <ul style="list-style-type: none"> <li>• Boys: Winner, Runner up and third place (Gold, Silver and Bronze)</li> <li>• Girls: Winner, Runner up and third place (Gold, Silver and Bronze)</li> </ul> <p><b>Overall regional team winner (perpetual shield)</b></p>
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## Championship Rules and Guidelines

### Questions/disputes

- Any questions, disputes etc., should be brought to the Tournament Director's notice for a ruling.
- Individual games are played as PAR11 (where a game gets to 10 all, the game must be won by two clear points) with all matches being the best of five games.

### Structure

- At regional trials, officials submit to Tournament Director a proposed pool placement. This is from 1 (top level) to 4 (less experienced).
- Tournament Director uses (i) QLD (ii) National (iii) previous QSS championship results to determine a number of pools. The number of pools for each division changes each year because:
  - a. The number of nominations change as our regional teams could be 1 or 10 for any division
  - b. Players move from one age division to the next
  - c. Depth (quality) of each division is initially based on regional official nomination
- The proposed pools are then presented at the pre championship meeting for any further movement. Once this agreed upon, every student will have a code indicating their pool and number within it.
- Tournament Director finalises the draw based on the pre-populated round robin. Tournament Director will select which rounds will provide the best data to assist in determining our QLD team (top 5 players in each division). Some times, matches that will help determine this have not been played due to selected rounds or results from matches make the determination of the top 5 players more difficult.
- Tournament Director has a minimum of 4 selectors, and at the Friday and Saturday meetings, officials will request certain matches to be played. Tournament Director and Sport Executive look at the proposed draw for the following day and make any adjustments that can be catered for to accommodate requested matches.
- Official meetings are held at the end of each day to (i) discuss any concerns re refereeing, conduct etc and (ii) for officials to identify if one of their players needs to be considered for a higher pool or lower pool.

### Pool Points

- Pools points contribute to division points, overall boys or overall girls' points, and total team points.



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- Within each pool, a round robin style competition will be played with players being ranked according to matches and games won and points awarded to their opponents. The top two ranked players in each pool will play off to determine individual pool champions and the final pool rankings. Points will be awarded based on final pool rankings.
- Pool points gained by extra divisional players contribute, by proportion, to overall team and regional points.

### Competitions

- An **Elite doubles** competition will take place during the championships. Regional officials will select teams to compete in this, separate to the regional doubles. This is a seeded draw for 8 teams. Seedings for all nominated teams are determined at the pre-championship meeting. If there are more than 8 teams nominated, a knockout round will be completed to gain entry to the Elite doubles competition. The losing team/s will then continue in the regional doubles competition.
- A **regional doubles** competition will take place during the championships. Points will be awarded to each winning team and these will accumulate towards regional totals.
- **Mixed doubles** will be played, on the final day of the championships, but will not contribute towards regional point totals.
- The regional winner for each age group and gender will be determined by combining all pool points, including doubles matches (not including mixed doubles).
- If a player is not ready to begin his/her match when required, then his/her match is forfeited, unless the tournament director has been notified.

## Results

To ensure consistency and equity in determining the point value accorded to each player at the completion of the individual championships, a process needs to be formalized.

### Background information:

The QRSS squash championships are unique in that the competition is based on a pools concept; that players are placed into ability groups (pools) to determine a rank order for individuals to achieve a final ranking within their division. To assist in this process, regional officials submit any variation of divisional numbers to represent their region, a maximum of 16 players can be nominated.

Regional officials submit a proposal pool level for each player and players are then assigned a code and pool to play their matches in. There is provision for players to be placed in a different pool if they have been incorrectly placed.

As each pool represents different ability levels within the division, the number within each pool could see changes from year to year. Due to this fluid nature of the QRSS Squash championships, the number of participants in any of the four divisions (10-15 male, 10-15 female, 16-19 male, 16-19 female) changes.

### Awarding points to individual players:

#### Step 1: Determining final rank order.

This is determined through the final placings within a pool. Everyone will have played a minimum of 5 matches in their respective pool. Officials use these results to determine a rank order. Selector meetings held every afternoon are used to identify potential rank orders and whether cross pool matches are needed to help this process. Officials need to be cognizant of the number of matches a player has had, and the quality of the opponent if the final number of matches is not the same.

#### Step 2: Determining maximum point allocation per division.

***To ensure consistency and transparency, a point allocation of 50 shall be the highest score for individuals (state champion) in each division.***

#### Step 3: Awarding points to individual players

The state champion for each division is awarded the maximum points. Players are then given a point value based on their final pool ranking. Consideration must be given to the difference in ability levels between each pool division.



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***The point difference between players within a pool division is minimal (one to two points). To recognize differences in ability levels, there is a greater point difference (two to three points) between pool divisions.***

## Step 4: Identifying Divisional Regional Team champions:

As previously mentioned, some regional teams have greater than four members per division. To ensure equity in determining the regional winners for each division, a maximum of 4 ranking points is added to determine the final points for each region in each division. This reflects the depth and quality of players who comprise each regional team.

A regional team of one player, would not have sufficient points, even if they were the State Champion, to be awarded the State regional winner.

## Selection process and criteria

### Selection Panel

- Chair of selectors
- Selectors from Regional Teams
- Sports Executive

The chair of the selectors will be the:

- Queensland team Coach or Manager
- Sports Executive

## Process

### At the Championship

1. The Tournament Director establishes a draw for each age and gender group
2. Each panel member must attempt to see part of each of the games (draw permitting)
3. Regional team officials must be consulted daily regarding selection
4. Notes must be kept for each athlete
5. Selectors meet daily to discuss players play and conduct at the championship

### Schedule

#### Pre-Championship meeting

- Meet and discuss the selection booklet
- Establish the criteria

#### Day 1

- Game observations
- Regional team official consultation
- Preliminary selection meeting with the panel post last game
- Presentation of preliminary list of players from each panel member, recommendation for pool movement or identified must watch games.
- Discussion regarding feedback from game observation and Regional team officials

#### Day 2

- Game observations
- Regional team official consultation
- Selection meeting post last game
- Presentation of revised list of players from each panel member, recommendation for pool movement or identified must watch games.

- Discussion regarding feedback from game observation and regional team officials

#### Day 3

- Game observations
- Regional team official consultation
- Selection meeting post last game
- Discussion regarding feedback from game observation and Regional team officials
- Presentation of revised list of players from each panel member, recommendation for pool movement or identified must watch games.
- Regional officials will suggest must have matches or pool crossovers that could impact rank order of players. If a player is moved the impact of pool results should be taken into account.

#### Day 4

- Post the Pool Finals, the final team selection is made



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## Player Rating Rubric

Player attribute - The following skills and attributes will guide the selection process	Rating 1-5
<b>Attitude and Coachability</b> <ul style="list-style-type: none"> <li>• <b>Positive and appropriate:</b> Attitude towards team mates, match officials and coaching staff</li> <li>• <b>Focus and Concentration:</b> Ability to stay focused during matches and maintain composure under pressure.</li> <li>• <b>Resilience:</b> Mental toughness to recover from setbacks and maintain a positive attitude.</li> <li>• <b>Decision-Making:</b> Quick and effective decisions during fast-paced rallies.</li> </ul>	
<b>Technical Skills</b> <ul style="list-style-type: none"> <li>• <b>Racquet Control:</b> Ability to execute consistent and accurate shots, including drives, boasts, drops, and volleys.</li> <li>• <b>Footwork:</b> Efficient movement around the court, demonstrating agility and balance.</li> <li>• <b>Serve:</b> Proficient and varied serves that challenge the opponent.</li> <li>• <b>Shot Selection:</b> Ability to choose and execute appropriate shots based on the situation.</li> </ul>	
<b>Physical Fitness</b> <ul style="list-style-type: none"> <li>• <b>Stamina and Endurance:</b> Capacity to sustain high-intensity play over extended periods.</li> <li>• <b>Speed and Agility:</b> Quick reactions and efficient movement across all areas of the court.</li> <li>• <b>Strength and Flexibility:</b> Core and muscular strength to deliver powerful shots, combined with flexibility for dynamic movement.</li> </ul>	
<b>Tactical Awareness</b> <ul style="list-style-type: none"> <li>• <b>Game Strategy:</b> Understanding of positioning, shot placement, and opponent assessment.</li> <li>• <b>Adaptability:</b> Ability to adjust tactics mid-game to counter opponents' strengths and weaknesses.</li> <li>• <b>Court Awareness:</b> Awareness of space and time to maximize shot effectiveness and maintain control of rallies.</li> </ul>	