

# 13-19 years Water Polo Competition Procedures

**Pathways for excellence in representative school sport**

*Inspiring world-class opportunities for sporting success,  
engagement and wellbeing*



**Queensland  
Government**

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**NOTE:** This manual is to be read in conjunction with the:

- School Sport Australia policies and guidelines
- Queensland Representative School Sport Leadership handbook

### Change History

Version	Date	Description	Prepared by
1	1/12/23	First Version in new format	J. Smyth & Executive
2	31/1/24	<ol style="list-style-type: none"><li>1. Revised information in age eligibility about exceptions in 'Eligibility to Participate'</li><li>2. Refined 'Eligibility of State Team Selection' to be adjusted according to representative age requirements.</li><li>3. 'Announcement of the state team' amended to include Championship 13 and representative team (including shadows).</li></ol>	J. Smyth
3	19/3/24	Amendments to 'Announcement of the state team' to include MVP medals, Championship, and representative team.	J. Smyth

## **Sport Competition Guidelines**

### **Minimum Venue Standards**

The host region venue must comply with audit requirements and:

- complete a procurement process (where required).
- have sufficient and suitable (e.g. cabin/motel style) accommodation within the host town/city to provide places for all visiting parents/supporters competitors/ student officials/team officials
- have access to appropriate transport to/from the host town/city
- have access/proximity to 24 hour medical services (e.g. hospital, ambulance, dentist, physio)
- The playing venue must be a suitable standard and must comply with the sport specific minimum requirements. Consideration must also be given to factors such as:
  - sufficient number of suitably sized change rooms present
  - spectators must be adequately catered for with suitable viewing, toilet facilities, canteen etc.
  - Competition Area – Field of Play/number of courts or fields required
  - Suitable shade & shelter for hot & wet weather if necessary
  - Access to water
  - Officials' Room with secure area for official's bags
  - Championship working group control room
    - Access to internet
    - Laptop and printer
    - Photocopier
    - Paper
    - General stationery

### **First Aid**

A minimum of two First Aid Officers/Sports Trainers must be provided each day of competition.

Any child treated must be accompanied by a Team Official or parent.

### **Spectator's facilities**

Ensure there is sufficient shade, seating, toilets facilities, food and drinks vendors.

### **Officials**

It is preferable that all key officials have a minimum Level accreditation and first aid/CPR.

The key officials are (but not limited to):

- Tournament Director
  - Technical Convenor
  - Chief Referee
- Additional officials required (list individually)  
Student Officials – insert QSS 'categories'

### **Equipment**

- The Host Region must supply all equipment for the safe conduct of the Championships.
- All equipment must comply with sport specific requirements
- Other necessary equipment is:
  - Competition Software (if applicable)
  - Access Passes (if applicable)

Competition areas must be checked each day for potential hazards and steps must be taken to rectify or make safe these potential hazards.

## **Bulletins**

### Bulletin 1

- Team levy
- Venue
- Dates
- Pre-championship meeting date and venue
- Participating regions
- Team size
- Competition working group contact details
- Program of events
- Sports medicine arrangements
- Opening ceremony information
- Closing ceremony information
- Photo graph cost
- Canteen arrangements
- State nomination details

### Bulletin 2

- Confirmation of previous bulletin information
- Draw
- Photo Schedule

Additional information required for the tournament  
Links for Live results & Live streaming

## **Special Guest for Opening ceremony**

- Education Minister, Sport Minister
- Director Teaching and Learning
- Local Government representative
- Department of Education
- QSS Board
- State Organisation
- Event sponsors

## **Ceremonies**

Opening Ceremony

Closing Ceremony

Invitation to the following:

- Host Region officials
- Key Event Officials
- Team Officials
- Sponsor representative
- State Sporting Organisation Representative

## **Meetings**

Pre-Championship Meeting

Selection Meetings

Post-Championship Meeting (if applicable)

A pre-championship meeting, chaired by the host RSSO / Asst. RSSO, in conjunction with the QRSS-SE member in attendance shall be convened for the purpose of discussing the conduct of the championships. The convenor may also be involved in the hosting of the meeting.

Regional team lists are to be confirmed at the pre-championship meeting. No changes are to occur after the list is confirmed.

A post-championship meeting may be convened and from this meeting recommendations may be put forward for consideration by the QRSS-SE. If recommendations are endorsed by regional delegates, these must then be submitted to the QRSS-MC for approval.

All regional officials must attend all meetings and official functions as organised by the championship convenor and/or the QRSS-SE. This would include any Professional development opportunities as organised by the QRSS-SE.

## **Pre Championship Meeting agenda**

1. Welcome and Introductions
2. Team officials' registrations
3. Student protection
4. Project Consent
5. Reporting injuries
6. Concussion
7. Game time consideration
8. State Team selection
9. Communication lines
10. Championship working group items
  - Championship schedule
  - Check program for player changes
  - First Aid/Ice
  - Venue information
    - Venue layout
    - Parking
    - Fields/Courts/warm up area
  - Championship Contact Numbers
  - Team Photographs
  - Opening and Closing Ceremonies
  - State championship draw
  - Competition procedures
  - Unofficial Dinner
  - Referees

## **Duration and Draws**

Duration of championships are to be scheduled to use no more than two school days for competition.

Where this cannot occur, the Host Region will communicate with the QRSS – RC and QRSS for approval and endorsement.

Such issues may include:

- availability of venues,
- number of games played per day etc.

At each State Championship for team sports, the draw must ensure that all teams play on each day of the event.

At each State Championship a Queensland team may be selected and named (as a travelling or merit team). No other teams are to be named.

The sport specific competition procedures outline the draws and round robin matches to be played for various formats.

## WATER POLO competition information

<p>Queensland Representative School Sport trials and championships shall be conducted according to:</p> <ul style="list-style-type: none"> <li>• World Aquatic rules <a href="https://www.worldaquatics.com/water-polo/rules">https://www.worldaquatics.com/water-polo/rules</a> supported by: <ul style="list-style-type: none"> <li>○ National Sanctioning Policy <a href="https://www.waterpoloaustralia.com.au/home/">https://www.waterpoloaustralia.com.au/home/</a> (info hub)</li> <li>○ Australian Waterpolo League procedures: <a href="https://www.waterpoloaustralia.com.au/home/">https://www.waterpoloaustralia.com.au/home/</a> (events)</li> </ul> </li> <li>• QRSS TO INSERT LEADERSHIP HANDBOOK LINK</li> <li>• <a href="#">QRSS Risk assessment handbook</a></li> </ul>	
<p><b>Event Officials</b></p>	<ul style="list-style-type: none"> <li>• Two referees per game</li> <li>• One first aid officer per venue</li> <li>• Four table officials per game (include secretary, timekeeper, and flag operator)</li> </ul> <p>Rounds – Teams supply</p> <p>Finals – Referees supply if possible</p> <ul style="list-style-type: none"> <li>• Championships Convenor</li> <li>• Referee Coordinator</li> <li>• Table Coordinator</li> <li>• Goal judges</li> <li>• Student Official Manager (SOM)</li> </ul>
<p><b>Additional teams</b> (if required)</p>	<p>Decisions about adding an extra team will be separate for the boys and girls, depending on the need of the competition and capacity of the cohort to safely compete at the required level.</p> <ul style="list-style-type: none"> <li>• If a second QRSS team is required, and there are adequate officials, a second team of 13 will be named utilising the same selection panel and process as is outlined in this document. Five shadow players will still need to be named in addition to the 26 players named in the two teams. This is a total of 31 players.</li> <li>• Depending on the nature of the need for a second team, a decision will need to be made by the QRSS Committee prior to the championships to send two even teams, or an A and a B team. Regardless of this decision, a top 13 Queensland Team will still be named.</li> </ul>
<p><b>Sporting Organisation Support</b> (if required)</p>	<ul style="list-style-type: none"> <li>• The QRSS Executive and the Championship Convenor will be in contact with Water Polo Queensland, and Water Polo Australia as is appropriate to coordinate venues, equipment, officials, and strategic initiatives.</li> </ul>



<b>State Championship Team Officials</b>	<p>Team officials</p> <ul style="list-style-type: none"> <li>• Each regional team may have two officials on the bench.</li> <li>• Officials' conduct is to be in line with World Aquatic rules.</li> <li>• Officials entering the pool deck (including the designated area or field of play) must be named in the program, or approved by the QRSS Executive, host RSSO, or their delegate as a replacement for the official, and therefore be a currently registered teacher or authorized personnel.</li> </ul>
<b>Umpires/Referees</b>	<p>Referees &amp; Goal Judges</p> <ul style="list-style-type: none"> <li>• The convenor will appoint a referee coordinator, who will be responsible for recruiting, scheduling and managing referees to officiate the games.</li> <li>• Goal judges will not be required during round games, and the referee coordinator may choose to appoint goal judges for finals, or the grand final. During the round games, coaches are to throw the ball in when needed.</li> <li>• Regions will be able to nominate student officials by contacting the SOM in a timely manner before the state championships. The referee coordinator must be notified of any student officials as soon as they are appointed.</li> </ul> <p>Table Duty</p> <ul style="list-style-type: none"> <li>• Each team needs to supply two officials for each of their scheduled games. If students are performing this role, a team official or parent qualified as a WPQ official parent must supervise.</li> </ul>
<b>Appointment of Queensland Team Officials</b>	<p>The manager and coach of QSS Girls and Boys Teams will be appointed via the QRSS advertised processes.</p>
<b>Appointment of Selectors</b>	<p>In addition to the coach, two selectors for each of the boys' and girls' competitions:</p> <ul style="list-style-type: none"> <li>• Nominations and voting will occur as part of an agenda item at the pre-championships meeting.</li> <li>• Each region will have one vote to determine selectors.</li> <li>• More information available in 'Selection Process and Criteria' section.</li> </ul>

<p><b>Announcement of the state team</b></p>	<p>For each of the boys and girls:</p> <p>Where this approval for one state team:</p> <ul style="list-style-type: none"> <li>• One state team (13 members each) and shadow players (five players each) will be announced by the coach or QRSS Executive in the closing ceremony.</li> </ul> <p>Where there is approval for two state teams:</p> <ul style="list-style-type: none"> <li>• The two state teams (13 members each) and shadow players (five players each) will be announced by the coach or QRSS Executive in the closing ceremony.</li> </ul> <p>When the ages of students eligible to compete in the state championships is different than the age of the representative team, a 'Championship 13' will be named in addition to the representative team. Both the Championship 13, and the representative team will be selected using the same criteria, and students in both groups will be able to purchase QRSS uniforms.</p>
<p><b>Minimum Venue Standard</b></p>	<p><b>Pool specifics</b></p> <ul style="list-style-type: none"> <li>• 25m from back of one goal to the other (minimum length)</li> <li>• Depth and width of the pool should be as close to the Australian Water Polo League Standards as is practicably possible</li> <li>• The relevant markers must be clear, using the relevant colours. These are blue for 6m, yellow for 5m, red for 2m, and white for both halfway and goal line markers.</li> <li>• The dimensions of the playing area will remain as consistent as is practically possible between the rounds and finals, including the grand final. The length of all games must remain the same.</li> </ul> <p><b>Officials Room</b></p> <ul style="list-style-type: none"> <li>• Coordinators, convenors, and referees must have a space to escape the elements, meet, and plan.</li> <li>• There should be a storage room at playing locations for team gear to be stored overnight.</li> <li>• There must be provisions for a nearby private space to be used as a location for tribunals.</li> </ul>
<p><b>Eligibility to Participate</b></p>	<ul style="list-style-type: none"> <li>• Players aged between 13 and 19 on 31 December in the year of the championships.</li> </ul>

	<ul style="list-style-type: none"> <li>When the upper age group of the championship is less than 19, regional officials may apply to the QRSS Executive by email to have players in their team who are aged 18 years and under on 31 December in the year of the championships. Endorsement from the Executive will consider reasonableness, including and not limited to, final placings at recent championships.</li> </ul>
<p><b>Eligibility for State Team Selection</b></p>	<ul style="list-style-type: none"> <li>All athletes participating, who are of the designated age bracket for the representative team as determined by QRSS, will be eligible for selection.</li> <li>The QRSS exemption process / policy is available, and should be referred to, on the QRSS SharePoint.</li> </ul>
<p><b>Participation expectations – sport specific</b></p>	<p><b>Line ups</b></p> <p>There will be no line ups until placement games on last day, when all games will have line ups. Line up procedure:</p> <ul style="list-style-type: none"> <li>Line up on officials table side of pool, in team’s attacking half, in cap order ascending away from the centre of the pool. Captain/s can be at the front of order with referees in the centre of the pool, between the two teams.</li> <li>Players may line up in the water if this is more comfortable to suit the weather conditions.</li> <li>Order of announcement: team captain, team in cap order from lowest to highest number, table officials, referees, and then team officials.</li> <li>National anthem is played.</li> <li>Team walk past each other, high fiving, and then get ready for game.</li> </ul> <p><b>Caps</b></p> <ul style="list-style-type: none"> <li>All players are to wear the cap number as per program, except when there is a change of goalkeeper during games, or a cap needs replacing.</li> <li>The team named first in the program will wear white caps and commence the game to the table’s left.</li> </ul> <p><b>Warm ups</b></p> <ul style="list-style-type: none"> <li>After grading day, teams should have approximately five minutes warm-up before each round robin game if the games are on time. Teams should attempt to conduct or start their warm-up on land for all games, as pool access will be limited and not guaranteed.</li> </ul>

	<p><b>Starting Games on Time</b></p> <p>Games are to start on time whenever possible:</p> <ul style="list-style-type: none"> <li>• If team/s are not ready due to no apparent fault of their own (including transport, and uniform) the clock must start as close to time as possible, and the referees must start the game as soon as possible.</li> <li>• At the referee coordinator / QRSS Executive / Championship Convenor’s discretion, based on reasonableness, a game may start and forgo the first quarter or half.</li> <li>• If a team is not ready and this is deemed avoidable by the referee or table coordinator, then the game must start with a free throw awarded at halfway to the team who is ready, at the first moment that both teams have full contingencies in the field of play.</li> <li>• The championship and referee convenor, and QRSS Executive can decide if it is appropriate to be rescheduled.</li> <li>• If a team is not ready to play without a reasonable excuse by the time the second quarter should have started (in relation to the draw, or scheduling of the last game), a forfeit is to be recorded.</li> <li>• Follow World Aquatic rules, National Sanctioning Policy, and Australian Waterpolo League procedures where appropriate.</li> </ul>
<p><b>Playing uniform</b></p>	<ul style="list-style-type: none"> <li>• Water polo cap</li> <li>• Region’s togs</li> <li>• Mouthguard</li> </ul>
<p><b>Match equipment</b></p>	<p>The convenor and host RSSO will ensure the following equipment is organised</p> <ul style="list-style-type: none"> <li>• Electronic timing equipment</li> <li>• Goals of the correct standard</li> <li>• Game balls – will become the state teams’ training balls at the end of championships: <ul style="list-style-type: none"> <li>○ Five game balls – size 6009, Women’s size 4 balls</li> <li>○ Five game balls – size 6006, Men’s size 5 balls</li> </ul> </li> <li>• Markers per pool: <ul style="list-style-type: none"> <li>○ Four of each: 2m (red), 5m (yellow), 6m (blue), and goal line (white)</li> <li>○ Two halfway (white)</li> </ul> </li> <li>• A set of red, blue, and white signalling flags per pool</li> <li>• Pre-filled game cards and pens</li> <li>• Per venue: <ul style="list-style-type: none"> <li>○ Back up set of white and dark caps</li> </ul> </li> <li>• Per pool:</li> </ul>

	<ul style="list-style-type: none"> <li>○ Back up whistle</li> <li>○ Stopwatch</li> <li>○ Backup red and yellow cards</li> <li>○ Time out horns for actual time finals for each playing area</li> <li>○ Three marquees per playing area (3 by 3m preferred): one for each bench, and one larger for the timekeeper and secretary</li> </ul>
<b>Team Size</b>	<ul style="list-style-type: none"> <li>● Thirteen players</li> </ul>
<b>First Aid</b>	<ul style="list-style-type: none"> <li>● Each team should have an adequate first aid kit.</li> <li>● Blood rule <ul style="list-style-type: none"> <li>○ The blood and send off rules will apply for every match.</li> </ul> </li> <li>● Concussion <ul style="list-style-type: none"> <li>○ <a href="https://www.play.afl/globalassets/assets/clubhelp/pdf-excel-doc/management-of-sport-related-concussion-in-australian-football-25-april-2021-final-1.pdf">https://www.play.afl/globalassets/assets/clubhelp/pdf-excel-doc/management-of-sport-related-concussion-in-australian-football-25-april-2021-final-1.pdf</a></li> </ul> </li> <li>● Emergency procedures <ul style="list-style-type: none"> <li>○ The appointed first aid officer is the designated case manager for all injuries and subsequent treatment.</li> <li>○ The appointed first aid officer approves the player re-entering the field after initial treatment.</li> <li>○ Regional manager is the designated liaison with the appointed first aid officer.</li> </ul> </li> </ul>
<b>Spectator facilities</b>	<p>Considerations need to include:</p> <ul style="list-style-type: none"> <li>● Sun safety for spectators, players, and officials</li> <li>● Amenities for adults that are separate to players and student officials</li> <li>● Clearly marking a physical distance between the pool deck and spectator area</li> </ul>
<b>Trophies and presentations</b>	<p><b>Closing Ceremony</b></p> <p>A notable figure from water polo / government should be pre-arranged and invited by the QRSS Executive / RSSO / Championship Convenor to be the guest of honour to present awards and offered the option for a speech of a maximum of two minutes.</p>

1. The host RSSO will be the master of ceremonies, and they will open the ceremony with their speech.
2. The QRSS Executive member or delegate will introduce the guest of honour. Guest of honour will present a speech if required.
3. Awards are announced by QRSS Executive or delegate, and the guest of honour issues all awards and handshakes.
  - All achievement categories below are to be announced boys first, then girls
  - Teams that finish in first place for plate, or second and third in the title will be asked to congregate at the presentation area, facing the crowd, behind their captain who will receive the medals, and / or handshake once their region and place is announced. Except for the player representing the team, individual athletes in second and third placed teams will not be announced.
  - Athletes of first placed teams are to line up at the presentation area and be announced in order of the program, and individual handed their medals.

<b>Achievement Category</b>	<b>Award</b>	<b>Recipients</b>
i. Plate	Perpetual Trophy – presented to captain with team present	
ii. Third Place	Medals – presented to captain - captain to distribute medals off to side	
iii. Second Place	Medals – presented to captain - captain to distribute medals off to side	
iv. First Place	Medals – players announced by cap number from program  Perpetual Trophy Boys: Trophy Girls: Helen Park Trophy	
v. Most Valuable Player	Perpetual Trophy  Individual medals (one boys and one girls)	

	<p>4. Championship 13 announced alphabetically by the QSS Coaches and presented to audience. Boys first, then girls.</p> <p>5. Representative team (including shadows) announced alphabetically by the QSS Coaches and presented to audience. Boys first, then girls.</p> <p>6. Guest/s thanked, and ceremony closed by host RSSO.</p>
<b>Selection of referee/umpires to attend National Championships</b>	By application, and merit.
<b>School Based Competitions</b>	QRSS Water Polo has no official role in organised school competition.

## Championship Rules and Guidelines

### Judiciaries & Appeals

These procedures must be highlighted and summarised at the pre-championship meeting.

Judiciaries and appeals will follow the WPA Sanctioning Procedure. The tribunal will comprise of three people, and these three positions are listed below in order of preferred personnel:

1. Chair: Host RSSO or their deputy, QRSS Executive member whose Region is not involved in the incident, or the Championship Convenor if they are a qualified teacher.
2. Member 1: Referee Coordinator, or a neutral and experienced Team Coach or Manager who is a qualified and currently registered teacher.
3. Member 2: Neutral and experienced Team Coach or Manager who is a qualified teacher.

QRSS Timeframes to use with Sanctioning Procedure:

- Notice of charge, or appeal issued to the player, and coach or manager must be ASAP on the same day, and before the next game the team is involved in.
- Acceptance of charge by defendant, request for tribunal by defendant, or hearing of appeal must be ASAP on same day, and before the next game the team is involved in.
- Tribunal
  - If a tribunal is required, the Tribunal Chair will organise this to be convened ASAP:
    - Organise the three tribunal members, venue (may be virtual if needed), and time.
    - Notify the three tribunal members, the defendant, and one nominated team official from the player's team.
  - The tribunal is conducted in a private area organised by the Championship Convenor.
  - The Chair outlines the charges and to all parties permitted to be in the room.
  - The defendant may ask questions before the tribunal confers, and then leaves the area while the tribunal deliberates.
  - The defendant returns to hear the decision which is delivered by the Chair.
  - Wherever possible, this process must be concluded by the commencement of the next game in which the defendant would be involved.
- Documentation and record keeping: As per WPA Sanctioning Procedure.



**Time outs**

Two time outs are available to each team for their game on the final day of competition, and are to be used as outlined in the World Aquatics rules. No timeouts are available at other times during the tournament.

**Forced Delay or Cancellation of Game** (including electrical storms)

The championships will refer to the current Australian Waterpolo League Competition Manual, or its successor document for how to proceed.

**Extra Information/offences**

Invitational teams comprised of school students of appropriate age and skill may be included on the last day if there are uneven number of teams in either division.

## Draft Draws

The Championship Convenor will construct a draw based on the following parameters, and with consideration to local context.

	Day 1	Day 2	Day 3		Day 4
<b>Game types</b>	Grading	Rounds	Rounds	Semis	Placings
<b>Participating teams</b>	All teams	Title – Top four teams from grading Plate – All teams not in top four			
<b>Game time</b>	Running time	Running time	Running time	Actual time	Actual time
<b>Game length</b>	2 x 6 (or 7min)	4 x 7min	4 x 7min	4 x 5min	4 x 5min
<b>Change ends</b>	Teams stay at one end	Change ends at half time	Change ends at half time	Change ends at half time	Change ends at half time
<b>Period breaks</b>	1min half time	1min quarter 2min half time	1min quarter 2min half time	1min quarter 2min half time	1min quarter 2min half time
<b>Time outs</b>	No	No	No	No	Yes
<b>Tied game procedure</b>	No action	No action	No action	World Aquatic rules	World Aquatic rules

- Grading – All teams play each other to determine the top four in the Title Division, and the teams in the Plate Division. The first game of the grading day should involve the host regions, so that supporters who have come for the opening ceremony can stay for the game.
- Rounds – All teams must play each other within their division at least once.
- Semis & Placings – All relevant teams must play one game in each of these categories to determine final placings (except in the case of a pre-determined, alternative draw for Plate Division).

### Points allocation for Grading, and then Rounds

- Win - 3
- Draw - 2
- Loss - 1

Forfeit - 0

### Format of Finals

- Semi-finals in both Title and Plate round, determined by 1v4, 2v3.
- Gold/silver medal game —winner 1v4 v winner 2v3.
- Bronze medal game —loser 1v4 v loser 2v3.

Finals schedules may be adjusted for the Plate Division if there are more or less than four teams. These adjustments may include:

- An invitational team to play the last placed team on the last day. This team would be pre-arranged by the Championship Convenor in consultation with the host region and approved by the QRSS Water Polo Executive.
- Each team might play each other twice during the rounds and the winner of the plate division will be decided by the top two teams playing each other on the final day, or simply the team on the top of the table.

Possible / probable game – needs to be scheduled for immediately after the last semi-final on Day 3.

## Results tables

The Championship Convenor will need to construct, adjust, and print tables to suit each stage of the championships.

Results tables should be updated regularly and viewable in an easily accessible space within the venue.

A digital results table may be pre-arranged by the Championships Convenor with the QRSS executive.

### Example table

Game Results					Points				Goal Difference			Place
	Team 1	Team 2	Team 3	Team 4	Wins	Losses	Draws	Points	For	Against	Difference	
Team 1												
Team 2												
Team 3												
Team 4												

## **Selection process and criteria**

Selection Panel Members – Two panels: One Girls, and one Boys

- One Chair of selectors
- Two selectors from Regional Teams (voted for at pre-championships meeting)
- Additional independent selector (If required)

Chair

- The Chair will be the Queensland team coach, or other official when the coach is unavailable (must be designated and announced at pre-championships meeting)

Two Selectors

- Broad representation of regions, and expertise should be considered
- Region to have no more than one selector in each panel

Additional independent selector

- An additional independent selector may be appointed if necessary.
- The independent selector must not be officially attached to any team at the competition.
- The cost of this person is included into the budget and will be included in the team levy.
- The preference is that this person is from Queensland Water Polo, and invited well in advance, to help continue to foster and build upon relationships.

## **Process**

### **Prior to the Championship**

1. Queensland School Sport advertises for Team Official positions.
2. Successful applicants must complete the mandatory training prior to the State Championship.
3. QSS will communicate the Chair of Selectors to each region.
4. Regional team officials will be invited to communicate with selectors during championships.
5. Convenor to send final team lists to the Chair of Selectors.
6. At the time of Bulletin 2, Regions will send the host region consideration of nominations for the panel of selectors.

### **At the Championship**

1. Chair of selectors establishes a roster for each game
2. At least one member of the selection panel must be present for each game
3. Each panel member must attempt to see part of each of the games (draw permitting)
4. Regional team officials must be consulted daily regarding selection
5. Notes must be kept for each athlete. Selectors must keep in mind that (excluding athletes who are granted exemptions at the pre-championship meeting), selections are to be made based on performance at the championships in reference to the selection matrix. Selections must not consider prior, or potential performance.

## **Schedule**

### Pre-Championship meeting

- Meet and discuss the selection booklet
- Establish the criteria
- Discuss the daily roster to watch each game, and meet with each regional coach or manager

#### Day 1

- Game observations
- Regional team official consultation
- Preliminary selection meeting with the panel post last game, with minutes.
- Presentation of preliminary list of possible and probable athletes from each panel member
- Discussion regarding feedback from game observation and Regional team officials

#### Day 2

- Game observations
- Regional team official consultation
- Selection meeting post last game, with minutes.
- Presentation of revised list of possible and probable athletes from each panel member
- Discussion regarding feedback from game observation and Regional team officials
- Shortlisting for possibles and probables game
- Shortlisting of athletes for MVP award

#### Day 3

- Game observations
- Regional team official consultation
- Presentation of final list of possible and probable athletes from each panel member
- Discussion regarding feedback from game observation and Regional team officials
- Refining of list of athletes for special awards
- List of possibles & probables players distributed to coaches ASAP in the morning

#### Day 4

- Prior to the end of the Grand Final:
  - Finalise team selection, and shadow list. List both separately in alphabetical order by last name, and check with QRSS Executive for ratification.
  - MVP award recipient finalised and checked with QRSS Executive for ratification.
- After the grand final
  - QSS Coaches to read teams and then shadow lists in closing ceremony
- After the closing ceremony
  - Email QSS Coaches email copies of selection meetings minutes, and notes to QRSS Executive

The coach of the state team must keep minutes of each selection meeting, and send a copy to the QRSS Executive at the end of the state championships.

## Selection Notes & Tracking Sheet

Region:			Region:		
Cap	Notes	Position	Cap	Notes	Position
1			1		
2			2		
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		
9			9		
10			10		
11			11		
12			12		
13			13		

Region:			Region:		
Cap	Notes	Position	Cap	Notes	Position
1			1		
2			2		
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		
9			9		
10			10		
11			11		
12			12		
13			13		

## Selection Notes & Tracking Sheet

Region:			Region:		
Cap	Notes	Position	Cap	Notes	Position
1			1		
2			2		
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		
9			9		
10			10		
11			11		
12			12		
13			13		

Region:			Region:		
Cap	Notes	Position	Cap	Notes	Position
1			1		
2			2		
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		
9			9		
10			10		
11			11		
12			12		
13			13		

## Shortlisting

No.	Player	Region & Cap	Position	Notes
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				



## Player Rating Rubric (1 of 2)

	<b>Isolated (1-5)</b>	<b>Marginal (6-10)</b>	<b>Acceptable (11-15)</b>	<b>Good (16-20)</b>	<b>Excellent (21-25)</b>
	<i>Performance is basic. The player is able to participate to a minimum standard. Contribution to the performance is minimal</i>	<i>Performance is below average. Frequent errors when performing the skills</i>	<i>Performance is satisfactory. Tasks and skills are performed to an average standard.</i>	<i>Performance is at a good level. Some errors when performing the skill</i>	<i>Performance is at an excellent level. Minimal errors when performing the skill</i>
<b>Sport Specific Skills Swimming</b>	Swimming at a good speed in a way that allows knowledge of where the ball and teammates are.				
<b>Sport Specific Skills Treading Water</b>	Treads water effectively to allow good position and movement in all aspects of the game.				
<b>Sport Specific Skills Passing and catching</b>	Controls the ball to effectively receive and pass.				
<b>Sport Specific Skills Defending</b>	Works for appropriate position in relation to other players, and individual body position, with awareness of play to effectively defend.				
<b>Sport Specific Skills Attacking</b>	Works for appropriate position in relation to other players, and individual body position, with awareness of play to effectively attack.				
<b>Sport Specific Skills Protecting the ball</b>	When in possession of the ball, contributes to the team by effectively balancing decisions and skills to gain a foul, shoot, pass, drive, or other options.				
<b>Sport Specific Skills Spatial Awareness</b>	Positions themselves in relation to other players, then ball, in a way to maximise self and team performance.				
<b>Sport Specific Skills Anticipation</b>	Understanding of the game to take advantage of clocks, other players' positions, and referee calls.				

## Player Rating Rubric (2 of 2)

	<b>Isolated (1)</b>	<b>Marginal (2)</b>	<b>Acceptable (3)</b>	<b>Good (4)</b>	<b>Excellent (5)</b>
Attitude and Coachability	Isolated positive and appropriate attitude towards team mates, match officials and coaching staff	Marginal positive and appropriate attitude towards team mates, match officials and coaching staff	Satisfactory positive and appropriate attitude towards team mates, match officials and coaching staff	Good positive and appropriate attitude towards team mates, match officials and coaching staff	Excellent positive and appropriate attitude towards team mates, match officials and coaching staff
Communication	Isolated use of appropriate language skills during game play	Marginal use of appropriate language skills during game play	Satisfactory use of appropriate language during a game play. Is able to articulate when necessary.	Good use of language during a game play. Effectively articulates to team mates during game play	Excellent use of language during a game play. Clear and accurate instructions to team mates during game play
Problem Solving	<u>isolated</u> application of movement concepts and strategies during game play	<u>Marginal</u> application of movement concepts and strategies during game play	<u>Satisfactory</u> application and transfer of movement concepts and strategies during game play	<u>Effective</u> application and transfer of movement concepts and strategies during game play	<u>Excellent</u> application and transfer of movement concepts and strategies during game play
Team work	<u>isolated</u> demonstration of leadership, fair play and cooperation during game play	<u>Marginal</u> demonstration of leadership, fair play and cooperation during game play	<u>Satisfactory</u> demonstration of leadership, fair play and cooperation during game play	<u>Effective</u> demonstration of leadership, fair play and cooperation during game play	<u>Excellent</u> demonstration of leadership, fair play and cooperation during game play