

15-18 years Water Polo Competition Procedures

Pathways for excellence in representative school sport

*Inspiring world-class opportunities for sporting success,
engagement and wellbeing*

Table of Contents

Sport Competition Guidelines.....	2
WATER POLO competition information	5
Selection process and criteria	12
Selection Notes & Tracking Sheet.....	15
Player Rating Rubric (1 of 2)	17
Player Rating Rubric (2 of 2)	18

Change History

Version	Date	Description	Prepared by
1	1/12/23	First Version in new format	J. Smyth & Executive
2	31/1/24	1. Revised information in age eligibility about exceptions in 'Eligibility to Participate' 2. Refined 'Eligibility of State Team Selection' to be adjusted according to representative age requirements. 3. 'Announcement of the state team' amended to include Championship 13 and representative team (including shadows).	J. Smyth
3	19/3/24	Amendments to 'Announcement of the state team' to include MVP medals, Championship, and representative team.	J. Smyth
4	20/3/24	Trophies & Presentations – added relevant award categories and detail of ceremony (order, announcers, etc.)	J. Smyth
5	4/12/2024	Final amendments to formatting	J. Smyth and C Robinson

NOTE: This manual is to be read in conjunction with the:

- School Sport Australia policies and guidelines
- Queensland Representative School Sport Leadership handbook

Sport Competition Guidelines

Minimum Venue Standards

The host region venue must comply with audit requirements and:

- complete a procurement process (where required).
- have sufficient and suitable (e.g. cabin/motel style) accommodation within the host town/city to provide places for all visiting parents/supporters competitors/ student officials/team officials
- have access to appropriate transport to/from the host town/city
- have access/proximity to 24 hour medical services (e.g. hospital, ambulance, dentist, physio)
- The playing venue must be a suitable standard and must comply with the sport specific minimum requirements. Consideration must also be given to factors such as:
 - sufficient number of suitably sized change rooms present
 - spectators must be adequately catered for with suitable viewing, toilet facilities, canteen etc.
 - Competition Area – Field of Play/number of courts or fields required
 - Suitable shade & shelter for hot & wet weather if necessary
 - Access to water
 - Officials' Room with secure area for official's bags
 - Championship working group control room
 - Access to internet
 - Laptop and printer
 - Photocopier
 - Paper
 - General stationery

First Aid

A minimum of two First Aid Officers/Sports Trainers must be provided each day of competition. Any child treated must be accompanied by a Team Official or parent.

Spectator's facilities

Ensure there is sufficient shade, seating, toilets facilities, food and drinks vendors.

Officials

It is preferable that all key officials have a minimum Level accreditation and first aid/CPR. The key officials are (but not limited to):

- Tournament Director
- Technical Convenor
- Chief Referee

Additional officials required (list individually)

Student Officials – insert QSS 'categories'

Equipment

- The Host Region must supply all equipment for the safe conduct of the Championships.
- All equipment must comply with sport specific requirements
- Other necessary equipment is:
- Competition Software (if applicable)
- Access Passes (if applicable)

Competition areas must be checked each day for potential hazards and steps must be taken to rectify or make safe these potential hazards.

Bulletins

Bulletin 1

- Team levy
- Venue
- Dates
- Pre-championship meeting date and venue
- Participating regions
- Team size
- Competition working group contact details
- Program of events
- Sports medicine arrangements
- Opening ceremony information
- Closing ceremony information

- Photograph cost
- Canteen arrangements
- State nomination details

Bulletin 2

- Confirmation of previous bulletin information
- Draw
- Photo Schedule

Additional information required for the tournament

Links for Live results & Live streaming

Special Guest for Opening ceremony

- Education Minister, Sport Minister
- Director Teaching and Learning
- Local Government representative
- Department of Education
- QSS Board
- State Organisation
- Event sponsors

Ceremonies

Opening Ceremony

Closing Ceremony

Invitation to the following:

- Host Region officials
- Key Event Officials
- Team Officials
- Sponsor representative
- State Sporting Organisation Representative

Meetings

Pre-Championship Meeting

Selection Meetings

Post-Championship Meeting (if applicable)

A pre-championship meeting, chaired by the host RSSO / Asst. RSSO, in conjunction with the QRSS-SE member in attendance shall be convened for the purpose of discussing the conduct of the championships. The convenor may also be involved in the hosting of the meeting.

Regional team lists are to be confirmed at the pre-championship meeting. No changes are to occur after the list is confirmed.

A post-championship meeting may be convened and from this meeting recommendations may be put forward for consideration by the QRSS-SE. If recommendations are endorsed by regional ambassadors, these must then be submitted to the QRSS-SE to take to the QRSS-MC for approval.

All regional officials must attend all meetings and official functions as organised by the championship convenor and/or the QRSS-SE. This would include any Professional development opportunities as organised by the QRSS-SE.

Pre Championship Meeting agenda

1. Welcome and Introductions
2. Team officials' registrations
3. Student protection
4. Project Consent
5. Reporting injuries
6. Concussion
7. Game time consideration
8. State Team selection
9. Communication lines
10. Championship working group items
 - Championship schedule
 - Check program for player changes
 - First Aid/Ice
 - Venue information
 - Venue layout
 - Parking
 - Fields/Courts/warm up area
 - Championship Contact Numbers
 - Team Photographs
 - Opening and Closing Ceremonies
 - State championship draw
 - Competition procedures
 - Unofficial Dinner
 - Referees

Duration and Draws

Duration of championships are to be scheduled to use no more than two school days for competition. Where this cannot occur, the Host Region will communicate with the QRSS – RC and QRSS for approval and endorsement.

Such issues may include:

- availability of venues,
- number of games played per day etc.

At each State Championship for team sports, the draw must ensure that all teams play on each day of the event.

At each State Championship a Queensland team may be selected and named (as a travelling or merit team). No other teams are to be named.

The sport specific competition procedures outline the draws and round robin matches to be played for various formats.

WATER POLO competition information

Queensland Representative School Sport trials and championships shall be conducted according to:	
<ul style="list-style-type: none"> World Aquatic rules https://www.worldaquatics.com/water-polo/rules supported by: National Sanctioning Policy https://www.waterpoloaustralia.com.au/home/ (info hub) Australian Waterpolo League procedures: https://www.waterpoloaustralia.com.au/home/ (events) 'Eligibility Requirements' regarding age in Australian Youth Water Polo Championships Competition Manual QRSS Leadership Handbook QRSS Risk assessment handbook 	
Event Officials	<ul style="list-style-type: none"> Two referees per game One first aid officer per venue Four table officials per game (include secretary, timekeeper, and flag operator) Rounds – Teams supply Finals – Referees supply if possible Championships Convenor Referee Coordinator Table Coordinator At least 1 Water Polo Qld referee educator/mentor Six state team selectors (three for girls, and three for boys)
Additional teams (if required)	<ul style="list-style-type: none"> Decisions about adding an extra team will be separate for the boys and girls, depending on the need of the competition and capacity of the cohort to safely compete at the required level in line with the guidelines in the QRSS Leadership Handbook.
Sporting Organisation Support (if required)	<ul style="list-style-type: none"> The QRSS Executive and the Championship Convenor will be in contact with Water Polo Queensland, and Water Polo Australia as is appropriate to coordinate venues, equipment, officials, and strategic initiatives.
State Championship Team Officials	<p>Team officials</p> <ul style="list-style-type: none"> Each regional team may have two officials on the bench. Officials' conduct is to be in line with World Aquatic rules. Officials entering the pool deck (including the designated area or field of play) must be named in the program, or approved by the QRSS Executive, host RSSO, or their delegate as a replacement for the official, and therefore be a currently registered teacher or authorised personnel.
Referees	<p>Referees</p> <ul style="list-style-type: none"> The convenor will appoint a referee coordinator, who will be responsible for recruiting, scheduling and managing referees to officiate the games. During the round games, coaches or managers of the teams playing are to throw the ball in when needed. <p>Student Referees</p> <ul style="list-style-type: none"> WPQ will set up the registration process and select student referees and educators for State Championships. WPQ will communicate the educators/coaches allocated to the Championships with the QRSS WP Executive and QRSS to ensure consistency. WP Queensland has direct supervision of referees whilst the host region has oversight during competition hours. Referees will be provided with written and verbal feedback for each game that they umpire. Wellbeing and organisational needs are fulfilled by <u>WPQ and the Convenor</u> Student officials who are referees will be considered for officiating grading and round games, and must be accompanied by a referee mentor who is an appointed referee of the tournament. Student officials must not referee their own region; however, can perform table duty for their own region's games.

	<ul style="list-style-type: none"> Student officials will be required to be available to referee and perform table duty for the first games of each day. Student officials will be eligible for the student official of the tournament, and may be considered for selection to tour with the QRSS teams. <p>Table Duty</p> <ul style="list-style-type: none"> Each team needs to supply two officials for the game after their scheduled games. If students are performing this role, a team official or parent qualified as a WPQ official parent must supervise.
Appointment of Queensland Team Officials	The manager and coach of QRSS Girls and Boys Teams will be appointed via the QRSS advertised processes.
Appointment of Selectors	<p>In addition to the coach, two selectors for each of the boys' and girls' competitions:</p> <ul style="list-style-type: none"> Nominations and voting will occur as part of an agenda item at the pre-championships meeting. Each region will have one vote to determine selectors. More information available in 'Selection Process and Criteria' section.
Announcement of the state team	<p>For each of the boys and girls:</p> <p>Where this approval for one state team:</p> <ul style="list-style-type: none"> One state team (13 members each) and shadow players (five players each) will be announced by the coach or QRSS Executive in the closing ceremony. <p>Where there is approval for two state teams:</p> <ul style="list-style-type: none"> The two state teams (13 members each) and shadow players (ten players) will be announced at the closing ceremony. Making the teams even, or grading the teams will be determined by the format of the competition they are attending. <p>When the ages of students eligible to compete in the state championships is different than the age of the representative team, a 'Championship 13' will be named in addition to the touring QRSS Team. Both the Championship 13, and the QRSS Team will be selected using the same criteria, and students in from each group will be able to purchase QRSS uniforms.</p> <p>If a second QRSS team is required, and there are adequate officials, a second team of 13 will be named utilising the same selection panel and process as is outlined in this document. Five shadow players will still need to be named in addition to the 26 players named in the two teams. This is a total of 31 players.</p> <p>Depending on the nature of the need for a second team, a decision will need to be made by the QRSS Sport Executive prior to the championships to send two even teams, or an A and a B team. Regardless of this decision, a top 13 Queensland Team will still be named</p>
Minimum Venue Standard	<p>Pool specifics</p> <ul style="list-style-type: none"> 25m from back of one goal to the other (minimum length) Depth and width of the pool should be as close to the Australian Water Polo League Standards as is practicably possible The relevant markers must be clear, using the relevant colours. These are blue for 6m, yellow for 5m, red cones for 2m box, and white for both halfway and goal line markers. The dimensions of the playing area will remain as consistent as is practically possible between the rounds and finals, including the grand final. The length of all games must remain the same. <p>Officials Room</p> <ul style="list-style-type: none"> Coordinators, convenors, and referees must have a space to escape the elements, meet, and plan. There should be a storage room at playing locations for team gear to be stored overnight. There must be provisions for a nearby private space to be used as a location for tribunals.

Age Eligibility to Participate	<ul style="list-style-type: none">Players aged between 15 and 18 on 31 December in the year of the championships. For 2025. See 'Age eligibility table'When the upper age group of the championship is less than 19, regional officials may apply to the QRSS Executive by email to have players in their team who are aged 19 on 31 December in the year of the championships. Endorsement from the Executive will consider reasonableness, including and not limited to, final placings at recent championships.Age eligibility table: <table><tr><th>Age at 31 December in year of championships</th><th>Trial and participate with a regional team, or be named as a shadow player</th><th>Be selected in the Championship 13 (non-travelling team)</th><th>Be selected in the QRSS Touring team and shadow players</th></tr><tr><td>14 or under</td><td>No</td><td>No</td><td>No</td></tr><tr><td>15 to 17</td><td>YES</td><td>YES</td><td>YES</td></tr><tr><td>18</td><td>YES</td><td>YES</td><td>YES</td></tr><tr><td>19 and over</td><td>No</td><td>No</td><td>No</td></tr></table>	Age at 31 December in year of championships	Trial and participate with a regional team, or be named as a shadow player	Be selected in the Championship 13 (non-travelling team)	Be selected in the QRSS Touring team and shadow players	14 or under	No	No	No	15 to 17	YES	YES	YES	18	YES	YES	YES	19 and over	No	No	No
Age at 31 December in year of championships	Trial and participate with a regional team, or be named as a shadow player	Be selected in the Championship 13 (non-travelling team)	Be selected in the QRSS Touring team and shadow players																		
14 or under	No	No	No																		
15 to 17	YES	YES	YES																		
18	YES	YES	YES																		
19 and over	No	No	No																		
Eligibility for State Team Selection	<ul style="list-style-type: none">All athletes of the designated age bracket are eligible for selection in the QRSS Team.The QRSS exemption process / policy is available, and should be referred to: https://queenslandsschoolsport.education.qld.gov.au/Participated in Possible and Probable game (unless a medical exemption has been provided to the QRSS Executive and selectors; other emergent issues will be considered by the QRSS Executive and selectors on an individual basis).																				
Participation expectations – sport specific	<p>Line ups</p> <p>There will be no line ups until placement games on last day, when all games will have line ups. Line up procedure:</p> <ul style="list-style-type: none">Line up on officials' table side of pool, in team's attacking half, in cap order ascending away from the centre of the pool. Captain/s can be at the front of the order with referees in the centre of the pool, between the two teams.Players may line up in the water if this is more comfortable to suit the weather conditions.Team manager or coach announces the names.Order of announcement: team captain, team in cap order from lowest to highest number, table officials, referees, and then team officials.Team walk past each other, high fiving, and then get ready for game. <p>Caps</p> <ul style="list-style-type: none">All players are to wear the cap number as per program, except when there is a change of goalkeeper during games, or a cap needs replacing.The team named first in the program will wear white caps and commence the game to the table's left. <p>Warm ups</p> <ul style="list-style-type: none">After grading day, teams should have approximately five minutes warm-up before each round robin game if practical. Teams should attempt to conduct or start their warm-up on land for all games, as pool access will be limited and not guaranteed. <p>Starting Games on Time</p> <p>Games are to start on time whenever possible:</p> <ul style="list-style-type: none">If team/s are not ready due to no apparent fault of their own (including transport, and uniform) the clock must start as close to time as possible, and the referees must start the game as soon as possible.At the referee coordinator / QRSS Executive / Championship Convenor's discretion, based on reasonableness, a game may start and forgo the first quarter or half.																				

	<ul style="list-style-type: none"> • If a team is not ready and this is deemed avoidable by the referee or table coordinator, then the game must start with a free throw awarded at halfway to the team who is ready, at the first moment that both teams have full contingencies in the field of play. • The championship and referee convenor, and QRSS Executive can decide if it is appropriate for a game to be rescheduled. • If a team is not ready to play without a reasonable excuse by the time the second quarter should have started (in relation to the draw, or scheduling of the last game), a forfeit is to be recorded. • Follow World Aquatic rules, National Sanctioning Policy, and Australian Waterpolo League procedures where appropriate.
Playing uniform	<ul style="list-style-type: none"> • Water polo cap • Region's togs Mouthguard
Match equipment	<p>The convenor and host RSSO will ensure the following equipment is organised</p> <ul style="list-style-type: none"> • Electronic timing equipment • Goals of the correct standard • Game balls – will become the state teams' training balls at the end of championships: <ul style="list-style-type: none"> • Five game balls – size 6009, Women's size 4 balls • Five game balls – size 6006, Men's size 5 balls • Markers per pool: <ul style="list-style-type: none"> • Four of each: 5m (yellow), 6m (blue), and goal line (white) • Eight: 2m box (red) • Two halfway (white) • A set of red, blue, and white signalling flags per pool • Pre-filled game cards and pens • Per venue: <ul style="list-style-type: none"> • Back up set of white and dark caps • Per pool: <ul style="list-style-type: none"> • Back up whistle • Stopwatch • Backup red and yellow cards • Time out horns for actual time finals for each playing area • Three marquees per playing area (3 by 3m preferred): one for each bench, and one larger for the timekeeper and secretary
Team Size	Thirteen players
First Aid	<ul style="list-style-type: none"> • Each team should have an adequate first aid kit. • Blood rule - The blood and send off rules will apply for every match. • Concussion management - QRSS concussion management guidelines. • Emergency procedures <ul style="list-style-type: none"> ○ The appointed first aid officer is the designated case manager for all injuries and subsequent treatment. ○ The appointed first aid officer approves the player re-entering the field after initial treatment. In the event of concussion, see clause above. ○ Regional manager is the designated liaison with the appointed first aid officer.
Spectator facilities	<p>Considerations need to include:</p> <ul style="list-style-type: none"> • Sun safety for spectators, players, and officials • Amenities for adults that are separate to players and student officials where possible • Clearly marking a physical distance between the pool deck and spectator area where possible
Trophies and presentations	<p>Closing Ceremony</p> <p>A notable figure from water polo or government should be invited by the QRSS Executive, RSSO, or Championship Convenor to be the guest of honour. They will present awards and</p>

	<p>may give a speech, limited to two minutes.</p> <p>Presentation Procedures:</p> <ol style="list-style-type: none">1. The host RSSO will serve as the master of ceremonies, opening the ceremony with their speech.2. A QRSS Executive member or delegate will introduce the guest of honor, who may then give a speech.3. The QRSS Executive member or host RSSO will announce all awards and conduct the presentations according to the guidelines below, ensuring teams and officials follow a clear process for receiving awards, taking photos, and returning to the grandstand. A staff member should manage this flow. <ul style="list-style-type: none">• The guest of honour or a designated person will present all awards and handshakes.• All achievement categories will be announced with boys first, followed by girls.• Individuals will be announced for first place in title divisions, representative teams, and individual awards.																																																																		
	<table><tr><th>Category</th><th>Award</th><th>Announced by</th><th>Items</th><th>Presented to</th><th rowspan="17">Presented by the invited guest or delegate</th><th>Recipients</th></tr><tr><td>Champs</td><td>1. Most outstanding Student Official</td><td>Student Officials Manager</td><td>Medal</td><td>Individual</td><td></td></tr><tr><td rowspan="4">Plate</td><td>2. 1st Place Boys</td><td rowspan="2">Announcer</td><td rowspan="2">Perpetual Trophy</td><td rowspan="2">Region's Manager / Coach</td><td></td></tr><tr><td>3. 1st Place Girls</td><td></td></tr><tr><td>4. MVP Boys</td><td rowspan="2">QRSS Coach / Manager</td><td rowspan="2">Medal</td><td rowspan="2">Individuals</td><td></td></tr><tr><td>5. MVP Girls</td><td></td></tr><tr><td rowspan="8">Title</td><td>6. 3rd Place Boys</td><td rowspan="4">Announcer</td><td rowspan="4">Medals</td><td rowspan="4">Region's Manager / Coach</td><td></td></tr><tr><td>7. 3rd Place Girls</td><td></td></tr><tr><td>8. 2nd Place Boys</td><td></td></tr><tr><td>9. 2nd Place Girls</td><td></td></tr><tr><td>10. 1st Place Boys</td><td rowspan="2">Region's Manager / Coach</td><td rowspan="2">Perpetual Trophy Medals</td><td rowspan="2">Individuals - program order</td><td></td></tr><tr><td>11. 1st Place Girls Helen Park Trophy</td><td></td></tr><tr><td>12. MVP Boys</td><td rowspan="2">QRSS Coach / Manager</td><td rowspan="2">Medal</td><td rowspan="2">Individuals</td><td></td></tr><tr><td>13. MVP Girls</td><td></td></tr><tr><td rowspan="4">Named Teams</td><td>14. Championship 13 - Boys</td><td rowspan="4">QRSS Coach / Manager</td><td rowspan="4">Handshake</td><td rowspan="4">Individuals - alphabetically</td><td></td></tr><tr><td>15. Championship 13 - Girls</td><td></td></tr><tr><td>16. Representative 13, Shadows & Student Official - Boys</td><td></td></tr><tr><td>17. Representative 13, Shadows & Student Official - Girls</td><td></td></tr></table>	Category	Award	Announced by	Items	Presented to	Presented by the invited guest or delegate	Recipients	Champs	1. Most outstanding Student Official	Student Officials Manager	Medal	Individual		Plate	2. 1st Place Boys	Announcer	Perpetual Trophy	Region's Manager / Coach		3. 1st Place Girls		4. MVP Boys	QRSS Coach / Manager	Medal	Individuals		5. MVP Girls		Title	6. 3rd Place Boys	Announcer	Medals	Region's Manager / Coach		7. 3rd Place Girls		8. 2nd Place Boys		9. 2nd Place Girls		10. 1st Place Boys	Region's Manager / Coach	Perpetual Trophy Medals	Individuals - program order		11. 1st Place Girls Helen Park Trophy		12. MVP Boys	QRSS Coach / Manager	Medal	Individuals		13. MVP Girls		Named Teams	14. Championship 13 - Boys	QRSS Coach / Manager	Handshake	Individuals - alphabetically		15. Championship 13 - Girls		16. Representative 13, Shadows & Student Official - Boys		17. Representative 13, Shadows & Student Official - Girls	
Category	Award	Announced by	Items	Presented to	Presented by the invited guest or delegate	Recipients																																																													
Champs	1. Most outstanding Student Official	Student Officials Manager	Medal	Individual																																																															
Plate	2. 1st Place Boys	Announcer	Perpetual Trophy	Region's Manager / Coach																																																															
	3. 1st Place Girls																																																																		
	4. MVP Boys	QRSS Coach / Manager	Medal	Individuals																																																															
	5. MVP Girls																																																																		
Title	6. 3rd Place Boys	Announcer	Medals	Region's Manager / Coach																																																															
	7. 3rd Place Girls																																																																		
	8. 2nd Place Boys																																																																		
	9. 2nd Place Girls																																																																		
	10. 1st Place Boys	Region's Manager / Coach	Perpetual Trophy Medals	Individuals - program order																																																															
	11. 1st Place Girls Helen Park Trophy																																																																		
	12. MVP Boys	QRSS Coach / Manager	Medal	Individuals																																																															
	13. MVP Girls																																																																		
Named Teams	14. Championship 13 - Boys	QRSS Coach / Manager	Handshake	Individuals - alphabetically																																																															
	15. Championship 13 - Girls																																																																		
	16. Representative 13, Shadows & Student Official - Boys																																																																		
	17. Representative 13, Shadows & Student Official - Girls																																																																		
Selection of referee/umpires to attend National Championships	<ul style="list-style-type: none">• Throughout the Championships, WPQ will select 2 student referees to attend the exchange. The number of student referees may change especially if Queensland is hosting the Nationals, so the number of referees will be confirmed by the QRSS WP Executive each year.																																																																		
School Based Competitions	QRSS Water Polo has no official role in organised school competition.																																																																		

Championship Rules and Guidelines

Judiciaries & Appeals

These procedures must be highlighted and summarised at the pre-championship meeting.

Judiciaries and appeals will follow the WPA Sanctioning Procedure. The tribunal will comprise of three people, and these three positions are listed below in order of preferred personnel:

1. Chair: Host RSSO or their deputy, QRSS Executive member whose Region is not involved in the incident, or the Championship Convenor if they are a qualified teacher.
2. Member 1: Referee Coordinator, or a neutral and experienced Team Coach or Manager who is a qualified and currently registered teacher.
3. Member 2: Neutral and experienced Team Coach or Manager who is a qualified teacher.

QRSS Timeframes to use with Sanctioning Procedure:

- Notice of charge, or appeal issued to the player, and coach or manager must be ASAP on the same day, and before the next game the team is involved in.
- Acceptance of charge by defendant, request for tribunal by defendant, or hearing of appeal must be ASAP on same day, and before the next game the team is involved in.
- Tribunal
 - If a tribunal is required, the Tribunal Chair will organise this to be convened ASAP:
 - Organise the three tribunal members, venue (may be virtual if needed), and time.
 - Notify the three tribunal members, the defendant, and one nominated team official from the player's team.
 - The tribunal is conducted in a private area organised by the Championship Convenor.
 - The Chair outlines the charges and to all parties permitted to be in the room.
 - The defendant may ask questions before the tribunal confers, and then leaves the area while the tribunal deliberates.
 - The defendant returns to hear the decision which is delivered by the Chair.
 - Wherever possible, this process must be concluded by the commencement of the next game in which the defendant would be involved.
- Documentation and record keeping: As per WPA Sanctioning Procedure.

Time outs

Two time outs are available to each team for their game on the final day of competition, and are to be used as outlined in the World Aquatics rules. No timeouts are available at other times during the tournament.

Forced Delay or Cancellation of Game (including electrical storms)

The championships will refer to the current Australian Waterpolo League Competition Manual, or its successor document for how to proceed.

Extra Information/offences

Invitational teams comprised of school students of appropriate age and skill may be included on the last day if there are uneven number of teams in either division.

Draft Draws

The Championship Convenor will construct a draw based on the following parameters, and with consideration to local context.

	Day 1	Day 2	Day 3		Day 4
Game types	Grading	Rounds	Rounds	Semis	Placings
Participating teams	All teams	Title – Top four teams from grading Plate – All teams not in top four			
Game timing	Running time	Running time	Running time	Actual time	Actual time
Period times	2 x 6 (or 7)min	4 x 6 (or 7)min	4 x 6 (or 7)min	4 x 5min	4 x 5min
Teams change ends	Play the entire game, finishing at the end indicated by the team's cap colour on the scoreboard.	Change ends at half time	Change ends at half time	Change ends at half time	Change ends at half time
Period breaks	1min half time	1min quarter 2min half time	1min quarter 2min half time	1min quarter 2min half time	1min quarter 2min half time
Time outs	No	No	No	No	Yes
Tied game procedure	No action	No action	No action	World Aquatic rules	World Aquatic rules

- Grading – All teams play each other to determine the top four in the Title Division, and the teams in the Plate Division. The first game of the grading day should involve the host regions, so that supporters who have come for the opening ceremony can stay for the game.
- Rounds – All teams must play each other within their division at least once.
- Semis & Placings – All relevant teams must play one game in each of these categories to determine final placings (except in the case of a pre-determined, alternative draw for Plate Division).

Points allocation for Grading, and then Rounds

- Win - 3
- Draw - 2
- Loss - 1
- Forfeit - 0

Format of Finals

- Semi-finals in both Title and Plate round, determined by 1v4, 2v3.
- Gold/silver medal game —winner 1v4 v winner 2v3.
- Bronze medal game —loser 1v4 v loser 2v3.

Finals schedules may be adjusted for the Plate Division if there are more or less than four teams. These adjustments may include:

- An invitational team to play the last placed team on the last day. This team would be pre-arranged by the Championship Convenor in consultation with the host region and approved by the QRSS Water Polo Executive.
- Each team might play each other twice during the rounds and the winner of the plate division will be decided by the top two teams playing each other on the final day, or simply the team on the top of the table.

Possible / probable game

Must be scheduled for immediately after the last semi-final on Day 3.

Host region to make sure that pool time is available, and that the game is in the schedule.

Results tables

The Championship Convenor will need to construct, adjust, and print tables to suit each stage of the championships.

Results tables should be updated regularly and viewable in an easily accessible space within the venue.

A digital results table may be pre-arranged by the Championships Convenor with the QRSS executive.

Example table

Example table

Game Results					Points				Goal Difference			Place	
	Team 1	Team 2	Team 3	Team 4	Wins	Losses	Draws	Points	For	Against	Difference		
Team 1													
Team 2													
Team 3													
Team 4													

Selection process and criteria

Selection Panel Members – Two panels: One for girls, and one for boys

- One Chair of selectors who is the pre-appointed coach or other official when the coach is unavailable (must be designated and announced at pre-championships meeting)
- Two selectors from Regional Teams (voted for at pre-championships meeting)
- Additional selector (if required)

Two Selectors

- Broad representation of regions, and expertise should be considered
- Region to have no more than one selector in each panel

Additional selector

- An additional selector may be appointed if necessary.
- The selector must not be officially attached to any team at the competition.
- The cost of this person is included into the budget and will be included in the team levy.
- The preference is that this person is from Queensland Water Polo, and invited well in advance, to help continue to foster and build upon relationships.

Process

Prior to the Championship

1. QRSS advertises for Team Official positions.
2. Successful applicants must complete the mandatory training prior to the State Championship.
3. QRSS will communicate the Chair of Selectors to each region.
4. Regional team officials will be invited to communicate with selectors during championships.
5. Convenor to send final team lists to the Chairs of Selectors

At the Championship

1. Chair of selectors establishes a roster for each game
2. At least one member of the selection panel must be present for each game
3. Each panel member must attempt to see part of each of the games (draw permitting)
4. At least one panel must communicate with regional team officials on a daily basis.
5. Notes must be kept for each athlete using the selection matrix. Selection is based on performance during the current state championships and not previous performances, or potential performance.

Schedule

Pre-Championship meeting

- Meet and discuss the selection booklet
- Revise the selection matrix and its importance
- Discuss the daily roster to watch each game, and to meet with each regional coach or manager

Day 1

- Game observations
- Regional team official consultation
- Discussion regarding feedback from game observation and Regional team officials

Day 2

- Game observations
- Regional team official consultation
- Selection meeting post last game, with minutes:
 - Discussion regarding feedback from game observation and Regional team officials
 - Development of preliminary list of possible and probables

Day 3

- Finalise possible and probables list, and notify all regional contacts ASAP by midday
- Game observations
- Regional team official consultation
- Selection meeting post possible and probables, with minutes:
 - Discussion regarding feedback from game observation and Regional team officials
 - Shortlisting of athletes for MVP awards
 - Shortlisting teams

Day 4

- Prior to the end of the Grand Final:
 - Finalise teams selection, and shadow list. List all teams and shadow lists separately in alphabetical order by last name, and check with QRSS Executive for ratification.
 - MVP award recipients finalised and checked with QRSS Executive for ratification.
- After the grand final
 - QSRs Coaches to read teams and then shadow lists in closing ceremony

The coach of the state team must keep minutes of each selection meeting, and either give hard copies, or send a scanned copy to the QRSS Executive at the end of the state championships.

Selection Notes & Tracking Sheet

Region:			Region:		
Cap	Notes	Position	Cap	Notes	Position
1			1		
2			2		
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		
9			9		
10			10		
11			11		
12			12		
13			13		

Region:			Region:		
Cap	Notes	Position	Cap	Notes	Position
1			1		
2			2		
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		
9			9		
10			10		
11			11		
12			12		
13			13		

Selection Notes & Tracking Sheet

Region:			Region:		
Cap	Notes	Position	Cap	Notes	Position
1			1		
2			2		
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		
9			9		
10			10		
11			11		
12			12		
13			13		

Region:			Region:		
Cap	Notes	Position	Cap	Notes	Position
1			1		
2			2		
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		
9			9		
10			10		
11			11		
12			12		
13			13		

Shortlisting

No.	Player	Region & Cap	Position	Notes
-----	--------	--------------	----------	-------

1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				

Player Rating Rubric (1 of 2)

Sport Specific Skills	Isolated (1-5)	Marginal (6-10)	Acceptable (11-15)	Good (16-20)	Excellent (21-25)
	<i>Performance is basic. The player is able to participate to a minimum standard. Contribution to the performance is minimal</i>	<i>Performance is below average. Frequent errors when performing the skills</i>	<i>Performance is satisfactory. Tasks and skills are performed to an average standard.</i>	<i>Performance is at a good level. Some errors when performing the skill</i>	<i>Performance is at an excellent level. Minimal errors when performing the skill</i>
Swimming	Swimming at a good speed in a way that allows knowledge of where the ball and teammates are.				
Treading Water	Treads water effectively to allow good position and movement in all aspects of the game.				
Passing and catching	Controls the ball to effectively receive and pass.				
Defending	Works for appropriate position in relation to other players, and individual body position, with awareness of play to effectively defend.				
Attacking	Works for appropriate position in relation to other players, and individual body position, with awareness of play to effectively attack.				
Protecting the ball	When in possession of the ball, contributes to the team by effectively balancing decisions and skills to gain a foul, shoot, pass, drive, or other options.				
Spatial Awareness	Positions themselves in relation to other players, then ball, in a way to maximise self and team performance.				
Anticipation	Understanding of the game to take advantage of clocks, other players' positions, and referee calls.				

Player Rating Rubric (2 of 2)

	Isolated (1-5)	Marginal (6-10)	Acceptable (11-15)	Good (16-20)	Excellent (21-25)
Attitude and Coachability Positive and appropriate attitude towards team mates, match officials and coaching staff	Isolated	Marginal	Acceptable	Good	Excellent
Fair Play & Conduct Demonstrates respect, fairness, integrity, and the spirit of the game in interactions with teammates, opponents, and officials	Isolated	Marginal	Acceptable	Good	Excellent
Communication Use of sport specific appropriate language and non-verbal skills during game play	Isolated	Marginal	Acceptable	Good	Excellent
Problem Solving Application of movement concepts and strategies during game play	Isolated	Marginal	Acceptable	Good	Excellent
Team Work Demonstrates leadership, fair play and cooperation during game play	Isolated	Marginal	Acceptable	Good	Excellent

Student Official Rating Rubric

	Isolated (1)	Marginal (2)	Acceptable (3)	Good (4)	Excellent (5)
Attitude and Coachability Positive and appropriate attitude towards team mates, match officials and coaching staff	Isolated	Marginal	Acceptable	Good	Excellent
Communication Use of appropriate language skills during game play	Isolated	Marginal	Acceptable	Good	Excellent
Problem Solving Application of decision making and strategies during game play	Isolated	Marginal	Acceptable	Good	Excellent
Team Work Demonstration of leadership, fair play and cooperation during game play	Isolated	Marginal	Acceptable	Good	Excellent
Technical Knowledge Demonstration of technical knowledge in operation of timing system and game card.	Isolated	Marginal	Acceptable	Good	Excellent