

**Queensland School Sport**



# **10-12 years Tennis Competition Procedures**

**Updated 2/11/2020**



QUEENSLAND GOVERNMENT

## Contents

<b>1</b>	<b>Queensland School Sport Internal Structures .....</b>	<b>1</b>
1.1	Sport Specific Committees and Advisory Groups .....	1
1.2	Registration of New Sports .....	1
1.3	Alternative Procedures Enabling Participation at a School Sport Australia Competition.....	1
1.4	De-registration of Sports .....	1
1.5	Sport Specific Committee Reports .....	1
1.6	State Sport Committee Finances .....	1
<b>2</b>	<b>Approval of Competitions .....</b>	<b>1</b>
<b>3</b>	<b>Competition Programs.....</b>	<b>1</b>
3.1	State Championships (Inter-regional Competition).....	1
3.2	State Championship Competition Rules .....	1
3.3	School Based Competitions .....	5
3.4	Sponsorship .....	5
<b>4</b>	<b>Access to State Championships.....</b>	<b>5</b>
4.1	Eligibility .....	5
4.2	Centres of Athletic Development.....	5
4.3	Guidelines for Gender Equity in Sport .....	5
<b>5</b>	<b>Conduct of State Championships.....</b>	<b>5</b>
5.1	Championship Host.....	5
5.2	Participation.....	6
5.3	Finance.....	6
5.4	Accommodation Framework .....	6
5.5	Event Officials .....	6
5.6	Complaints Management .....	6
5.7	Meetings.....	6
5.8	Health and Safety.....	6
5.9	Excursions and Functions .....	6
5.10	State Team Selections .....	6
5.11	Host Report .....	6
5.12	Travel Subsidy.....	6
5.13	Requests for Access to Students .....	6
5.14	Loss or Damage of Equipment at State Championships .....	6
5.15	Photography .....	6
5.16	Trophies and Presentations .....	6
5.17	Areas of Responsibility.....	7
5.18	Minimum Venue Standards.....	7
5.19	Regional Delegates Role .....	7
<b>6</b>	<b>Queensland Teams.....</b>	<b>7</b>
6.1	State Team Selection Policies .....	7
6.2	Selection Policy Guidelines .....	7
6.3	Participation at National Events .....	8
6.4	Appointment of Team Officials .....	9
6.5	Uniforms .....	9
6.6	Travel Policy.....	9
6.7	Queensland Team Preparation .....	9

6.8	Risk Management .....	9
6.9	Guidelines for Interstate Exchanges/Non School Sport Australia Events .....	9
6.10	International Tours .....	9
6.11	Costs .....	9
<b>7</b>	<b>Accommodation framework .....</b>	<b>9</b>
<b>8</b>	<b>Codes of Conduct.....</b>	<b>9</b>
8.1	Team Members, Parents and Spectators .....	9
8.2	Team Officials .....	9
<b>9</b>	<b>Team Officials – Duty of Supervision.....</b>	<b>10</b>
<b>10</b>	<b>Procedures for the Investigation and Recording of Misconduct .....</b>	<b>10</b>

This document **must** be read in conjunction with the  
QSSMG Competition Procedures.

# 1 Queensland School Sport Internal Structures

## 1.1 Sport Specific Committees and Advisory Groups

The Queensland School Sport (QSS) 10-12 years Tennis sports specific committee follows:

- Queensland School Sport Management Group (QSSMG) Competition Procedures.
- Queensland School Sport 10-12 years Tennis Competition Procedures

QSS 10-12 years Tennis Competition Procedures and QSSMG Competition Procedures must be read in conjunction with one another.

## 1.2 Registration of New Sports

## 1.3 Alternative Procedures Enabling Participation at a School Sport Australia Competition

## 1.4 De-registration of Sports

## 1.5 Sport Specific Committee Reports

## 1.6 State Sport Committee Finances

# 2 Approval of Competitions

# 3 Competition Programs

## 3.1 State Championships (Inter-regional Competition)

## 3.2 State Championship Competition Rules

### 3.2.1 Rules

- 3.2.1.1 The championships are to be conducted under the International Rules of Tennis, except wherein stated.
- 3.2.1.2 All matches will be played under the Tennis Australia Code of Conduct. A qualified Tennis Australia Referee will be in attendance.
- 3.2.1.3 There will be no coaching of players on the court while a match is in progress.
- 3.2.1.4 Players shall not enlist the aid of spectators in making line calls.
- 3.2.1.5 Players shall wait until a point is over before walking behind a court where a match is in progress.
- 3.2.1.6 To retrieve a ball from another court or to return a ball in another court, players shall wait until the players on that court have completed a point.

- 3.2.1.7 Should a ball cross a court while play is in progress and play or players are distracted then the point will be replayed.
- 3.2.1.8 A player shall not leave the court area during a match without the permission of the referee or court supervisor.
- 3.2.1.9 Matches will have adjudicators. If players are in disagreement they should approach the court supervisor and request the Referee to attend.
- 3.2.1.10 The Referee shall make decisions relating to "Point of Law". They cannot decide on a line call.
- 3.2.1.11 Court Supervisors are attending manager/coaches of teams. Court Supervisors can only go on court in the company of a Referee. The only exception to this is in the case of injury by either player.
- 3.2.1.12 Court Supervisors should refrain from talking to the players without the Referee being present.
- 3.2.1.13 Players shall be required to wear regional uniform whilst competing.
- 3.2.1.14 Adjudication process: regional managers are to provide adjudicators for their assigned courts. No player from the same region is to adjudicate their own regional player's match. Players are to call their own lines, for example, in or out at their own end. If a player disagrees when they call the ball in or out, they are to ask the adjudicator for clarification. The adjudicator will then call the ball in or out as they see it. The adjudicator is to call the score loudly and clearly after every point, and record the score on the scorecard provided. If players are still in disagreement they should approach the court supervisor and request the referee to attend.

### 3.2.2 Structure

- 3.2.2.1 The State Championships will comprise of a main draw (Section A), and a feed-in draw (Section B) with provision for players, upon elimination from the feed-in draw, to take part in further matches (Section C), so as to determine a ranking for all competing players. The Queensland Team will consist of fourteen (14) players.
- 3.2.2.2 A Regional Teams Competition will exist within this format. The Teams Competition will have three winners, a boys' team winner, a girls' team winner and an overall team winner.
- 3.2.2.3 Winners of the Regional Teams Competition shall be decided by the final positions of each player.
- 3.2.2.4 Positional placings will be totalled for all team members, and the team with the lowest total will be declared the winning team in each of the three categories.
- 3.2.2.5 If there is a tie on the totalled score between two teams, joint winners will be declared.
- 3.2.2.6 If all matches have been abandoned and are not played, then the competition shall be struck out for that year.
- 3.2.2.7 Section A and B matches will be the best of two tie-break sets. A standard tiebreak game first to seven (7) points with a two (2) point advantage will be played if the score reaches six games all. If the score is one set each, then a super tie-break set will be played to decide the winner (first to 10 points with a 2 point advantage).

- 3.2.2.8 If the venue has 16 or more courts, then the Section C matches will play an eight game set, with a standard seven (7) point tie-breaker at eight games all. The player who first wins seven (7) points with a two (2) point advantage shall win the set. If the competition is run at a split venue and/or there are limited courts available, then Section C matches will be one tie-break set with a standard seven (7) point tie-break played at six games all. The player who first wins seven (7) points with a two (2) point advantage shall win the set.
- 3.2.2.9 “Fast 4” Teams Event
- 3.2.2.9.1 Matches will consist of two “Fast 4” sets.
- 3.2.2.9.2 All matches will be played using the “Fast 4” format which will consist of first to four games with a short tie-break (first to 5 points, sudden death at 4 points all) played at three games all.
- 3.2.2.9.3 The serving order in a tie-break shall be as follows. The player whose turn it was to serve at the commencement of the tie-break (Player A) will serve two (2) points. The opposing player (Player B) will then serve the next two (2) points. Player A’s team mate will then serve the next two (2) points. Player B’s mate will then serve the next two (2) points. If the score reaches 4-4 then Player B’s mate will serve the final point of the tie-break (the last player may serve 3 points in a row).
- 3.2.2.9.4 At the completion of each rubber, managers will record scores on the sheet supplied with both pairs checking that the score written is correct.
- 3.2.2.9.5 Placings will be decided on total rubbers won. If rubbers are equal, then the team with the highest number of sets will win. If rubbers and sets are equal then the team with the highest number of games will win. If rubbers, sets and games are equal then the winner will be decided by the head to head match between the two teams. If they are still equal, then teams will choose one boy and one girl to play a short tie-break (as above) (the boy and girl need not have played together previously).
- 3.2.2.9.6 Pairs will be mixed doubles pairs, and will be named in order of ability with the best players playing in the number one pair. This will be declared at the Pre-Carnival Meeting.
- 3.2.2.9.7 Pairs will play the opponents’ same numbered pair.
- 3.2.2.9.8 After the first round of matches, regions can change pairings but they must continue to play in order of ability from 1-4. From then on the pairings will remain the same for all future matches.
- 3.2.2.9.9 If a team does not have the full number of players available, they will be required to forfeit any matches where they do not have the correct player pairings and the score will be recorded as 4-0, 4-0 to the opposing team. Where possible, an exhibition match should still be played to ensure full participation of the opposing team members.
- 3.2.2.9.10 All mixed doubles matches will be played using no advantage scoring, with the receiver choosing the service side when the

game reaches deuce. This one point decides the winner of the game. In mixed doubles the female serves to the female and the male serves to the male.

- 3.2.2.9.11 No service lets will be played. If the ball hits the net cord on a serve and lands/bounces in the correct service box, play will continue. Either player can return the serve, for example, if the ball hits the net cord and drops over the net, the non-receiver can move across and return the ball.
- 3.2.2.9.12 When the players change ends at the end of a game and during a tie-break game, play shall be continuous. Players shall be ready within 60 seconds of the completion previous game to commence play.
- 3.2.2.9.13 Players are not permitted to sit down at the change of ends during a set.
- 3.2.2.9.14 "Fast 4" matches will have no adjudicators/umpires.

### 3.2.3 Draw

- 3.2.3.1 Queensland 10-12 years Tennis in consultation with Tennis Queensland will formulate the draws for the event.
- 3.2.3.2 The top 16 players in both the boys and girls draw will be seeded based on the most current Tennis Australia Rankings prior to a date determined by the Host Region and the Executive.
- 3.2.3.3 The 16 seeded players will receive a bye in the first round.
- 3.2.3.4 The remaining 32 players will be randomly drawn in the first round. Where possible, no player should meet another player from the same region in the first round, however this cannot be guaranteed in further rounds.
- 3.2.3.5 Seed replacement procedures
  - If a seeded player withdraws 7 days or more before the commencement of the championship, then a complete redraw will occur.
  - A complete redraw will only take place within 7 days of the commencement of the championship if there is an administration error or if it is in the best interest of the championship as determined by the committee executive in consultation with the tournament director.
  - If a seeded player withdraws within 7 days of the commencement of the championship, the seed replacement procedure below should be followed. This must occur before the start of the first round match.
    - If the withdrawal is among seeds 1 to 4, the 5th seed is moved up. The first 4 seeds are then placed in the draw according to Tennis Australia tournament rules and regulations. The 9th seed is moved into the 5th position and the 17th seed is moved into the 9th position. The replacement player will fill the vacancy left by the 17th player or a bye will occur if there is no replacement player.
    - If the withdrawal is among seeds 5 to 8, the 9th seed is moved into the open position and the 17th seed is moved into the 9th position. The replacement player will fill the vacancy left by the 17th player or a bye will occur if there is no replacement player.



- If the withdrawal is among seeds 9 to 16, the 17th seed is moved into the open position. The replacement player will fill the vacancy left by the 17th player or a bye will occur if there is no replacement player.

3.2.3.6 Regional Teams will be listed in the program in alphabetical order.

### **3.3 School Based Competitions**

### **3.4 Sponsorship**

## **4 Access to State Championships**

### **4.1 Eligibility**

#### **4.1.1 Replacement for Regional Team Members (prior to the State Championships)**

- The first option for the replacement of a regional team member will be from the same region as the student who is withdrawing. This includes a student in the Invitational team who is from the same region as the withdrawing student.
- If the region is not able to replace their team member from within their region, the next option will be to contact parents of students (by ranking order) who were nominated for the Invitational team but were not selected.
- If there are no Invitational team nominees available, the host region of the championship will be given the next opportunity to provide a replacement player (who has attended a regional trial).
- If the host region is unable to provide a replacement player, all other sport regions will be contacted to provide a replacement player (who has attended a regional trial).
- Replacement players will play under the same conditions as all other players in the championship and are eligible to qualify for the QSS 10-12 years Tennis team to attend the Bruce Cup.

#### **4.1.2 Where a replacement player is not available:**

- In the singles draw, a bye will occur where the absent player would have been positioned as per the conditions described in section 3.2.3. The vacant position will automatically be awarded 48th place.
- In the Fast Four Teams event (doubles), the remaining players in the regional team will be required to play in modified pairings as described in section 3.2.2.9.

### **4.2 Centres of Athletic Development**

### **4.3 Guidelines for Gender Equity in Sport**

## **5 Conduct of State Championships**

### **5.1 Championship Host**

All other issues shall be determined by a group consisting of a representative from the organising committee, the attending RSSO (if available), Chair of Queensland School Sport

10-12 years Tennis, one representative (manager/coach) from the participating regions and if required, the Referee.

## **5.2 Participation**

## **5.3 Finance**

## **5.4 Accommodation Framework**

## **5.5 Event Officials**

## **5.6 Complaints Management**

## **5.7 Meetings**

## **5.8 Health and Safety**

## **5.9 Excursions and Functions**

## **5.10 State Team Selections**

## **5.11 Host Report**

## **5.12 Travel Subsidy**

## **5.13 Requests for Access to Students**

## **5.14 Loss or Damage of Equipment at State Championships**

## **5.15 Photography**

## **5.16 Trophies and Presentations**

5.16.1 Trophies and Awards – the following awards will be made at the closing ceremony:

- Champion boy, Champion girl, and Runners-up (boy & girl)
- Overall winning region shield
- Winning girls region – first, second and third place
- Winning boys region – first, second and third place
- The regional winner of The Nev Cooke Fair Play Trophy
- “Fast 4” winning region – first, second and third place

5.16.2 The Nev Cooke Fair Play Trophy will be voted on by all attending regions. Each region will be given a daily envelope containing six tickets for the day. The manager may award (optional) a ticket to any appropriate player on the court under their supervision. The player will be responsible for placing the ticket in the “Nev Cooke

Trophy Box” near the Official’s desk. Managers will only need to write the selected regions name on the ticket. The top three placings of each day will be displayed on the results board.

#### 5.16.3 Announcement

A presentation ceremony shall take place at the conclusion of the State Championships. The following will be acknowledged:

- Champion boy, Champion girl, and Runners-up (boy & girl)
- Overall winning region
- Winning girls region
- Winning boys region
- The regional winner of The Nev Cooke Fair Play Trophy
- The Bruce Cup Team (State Team)
- Reserves for the state team will be taken from the order of the boy's/girl's results, but will not be named at the presentation ceremony.

### 5.17 Areas of Responsibility

### 5.18 Minimum Venue Standards

### 5.19 Regional Delegates Role

## 6 Queensland Teams

### 6.1 State Team Selection Policies

#### 6.1.1 Appointment of Queensland Team Selectors

A selection committee will be appointed to oversee all matters regarding the selection process. The committee will be comprised of:

- The chair of the 10-12 years Tennis committee (or other member of the executive should the chair be unavailable).
- The two (2) Queensland Team Managers.
- Two (2) regional officials appointed at the pre-championship meeting. Nominations for these two positions will be called for prior to the state championship. If there are no applicants, nominations will be called for from the floor at the pre-championship meeting. One male and one female selector must be appointed where possible.

#### 6.1.2 Notification

All available information concerning the Queensland Team shall be provided by the State Tennis Committee Chair/Secretary or another representative during the State Championships.

### 6.2 Selection Policy Guidelines

Queensland Team Selection Policy and Procedures

### 6.2.1 Criteria

6.2.1.1 A student must participate at the Queensland State Championships to be considered for selection.

6.2.1.2 The criterion for selection shall be performance of the students at the Queensland State Championships.

6.2.1.3 The Queensland State Championships result in a rank order of all participants from 1 – 48.

6.2.1.4 The Queensland Tennis team to attend the Bruce Cup will consist of seven (7) boys and seven (7) girls.

- The six (6) highest ranked boys and the six (6) highest ranked girls at the conclusion of the state championship will qualify for the QSS 10-12 years Tennis team.
- The seventh and final position for both boys and girls will be determined by the selection committee.

The final position may be filled by:

- The 7<sup>th</sup> ranked player at the conclusion of the state championship.

- A “highly-seeded player” who is injured during the championships and is forced to withdraw from the tournament without meeting the performance standard outlined above. (NB: When a player withdraws from the tournament they are withdrawing from both individual and teams events. Independent medical documentation must be obtained promptly in this instance.)

- A student who has applied for an exemption prior to the state championship.

When considering the final position in the team, the selection panel may seek additional information from tennis personnel (e.g. regional team managers) involved in the championship.

6.2.1.5 In the case of inconclusive results due to weather, the selection panel will choose a team based on available evidence from the championship to that point.

6.2.1.6 In the case of championship cancellation, the selection panel will choose a team based on seedings of championship draw.

6.2.1.7 The Queensland Team, including the two managers/coaches, is announced at the closing ceremony.

### 6.2.2 Team Size

6.2.2.1 The number of players selected in the Queensland Team shall be determined by School Sport Australia.

## 6.3 Participation at National Events

## **6.4 Appointment of Team Officials**

The state team officials will be appointed as per the process outlined in the Queensland School Sport 10 – 12 years Competition Procedures

### **6.4.1 Qualifications of Coaches/Managers**

6.4.1.1 Coaches and managers should be teachers registered with the Queensland College of Teachers.

6.4.1.2 At least one coach/manager is required to hold tennis coaching accreditation (beyond Level 0/Orientation Level) from a recognised training body.

6.4.1.3 At least the coach or manager must have Senior First Aid qualifications (or equivalent).

## **6.5 Uniforms**

6.5.1 When travelling and on the excursion (where appropriate), the Queensland Team shall be attired in the Queensland School Sport travel uniform. The attire of team officials need not be that of the students, but should align them with the Bruce Cup Queensland Team.

6.5.2 Playing uniforms should be worn throughout the competition.

6.5.3 The travel/playing uniform shall be worn at the opening/closing ceremonies. This will be at the discretion of the team coaches/managers.

## **6.6 Travel Policy**

## **6.7 Queensland Team Preparation**

## **6.8 Risk Management**

## **6.9 Guidelines for Interstate Exchanges/Non School Sport Australia Events**

## **6.10 International Tours**

## **6.11 Costs**

All costs associated with the Queensland Team shall, unless available from donation, sponsorship or fundraising, be met by an equal levy on all students members of the team.

# **7 Accommodation framework**

# **8 Codes of Conduct**

## **8.1 Team Members, Parents and Spectators**

## **8.2 Team Officials**

## **9 Team Officials – Duty of Supervision**

## **10 Procedures for the Investigation and Recording of Misconduct**